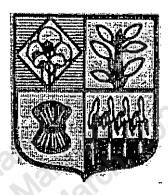
#### **DELEGATION OF POWERS**



TRADING CORPORATION OF PAKISTAN (PRIVATE) LIMITED GWADAR - KARACHI - MULTAN - LAHORE - ISLAMABAD

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Syed Rafeo Bashir Shah Chairman

# TRADING CORPORATION OF PAKISTAN (PVT) LIMITED KARACHI DELEGATION OF POWERS TO VARIOUS TIERS OF THE CORPORATION

Revised on 26th of March, 2024.

Revised Version Approved by BoD on November 6<sup>th</sup> -7<sup>th</sup>, 2023.

The Board of Directors in its 167th meeting held on March 21, 1988.

Revised and amended up to 294<sup>th</sup> meeting of the Board of Directors held on 30<sup>th</sup> September, 2014.

Revised and amended up to 388<sup>th</sup> Meeting of The Board of Directors held on November 6<sup>th</sup> -7<sup>th</sup>, 2023.

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Syed Rafeo Bashir Shah Chairman

Kadir Bux

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Syed Rafee Bashir Shah Chairman

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Syed Rafeo Bashir Shah Chairman



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Syed Bafeo Bashir Shah Chairman

	TRADING CORPORATION OF PAKISTAN (PVT) LIMITED KARACHI, (PREAMBLE)
1.	a) All issues and directions relating to policy only, shall vest with the Board of Directors. However, the Board reserves the right to decide any other issue of policy, its implementation or otherwise as per Board directives.
	b) Execution of policy in accordance with the directives of the Board, shall be the responsibility of the Management.
	c) The earlier designation of "Director" of TCP shall now be read as Executive Director (ED).
2.	All Powers exercisable by competent authorities, if delegated, are exercisable by the delegated officers concerned. As a fiduciary responsibility, a senior officer can always call the case disposed by his/her junior officer of the concerned Division. In case of absence of the concerned officer, the Executive Director concerned would be authorized.
3.	Executive Committee Management (ECM) comprises of the Chairman and all the Executive Directors posted / working in TCP at the time of a particular decision. It is compulsory for all Directors to give their opinion on ECM case(s) as and when the file is marked to them or during in a regular ECM meeting.
4.	The quorum of the ECM has been fixed to be at least TWO (02) Executive Directors excluding Chairman of the Corporation. For any decision taken by ECM, the presence and approval of the Chairman shall be compulsory for implementing the decision of the ECM. In case the position of the Chairman remains vacant, then the available Executive Directors shall select an Executive Director from among them to chair the ECM. Further, either due to non-availability of the quorum of the ECM, the Chairman TCP shall exercise authority of the ECM or due to vacancy of the post of Chairman, the decisions taken by the ECM shall be placed before the ECM / Chairman upon charge assumption for ratification.
5.	"Executive Director" in column VI includes all Four Executive Directors.
6.	a) "General Manager/HoD (PO)" in column IX includes all General Managers and DGM Incharges concerned with the subject matter for the time being and posted at Principal Office. b) "GM/HOD (Admin) / GM/Incharge (RO/SRO) includes General Managers, DGM Incharges and other officers posted as G.M./DGM Incharge (Admin) and GM/Incharge (RO/SRO).
7	In case of any difficulty arising out of interpretation of "Delegation of Powers", matter shall be placed before the ECM for decision, which shall be chaired by Chairman TCP.
8.	All payments, budgetary allocations and their expenditures shall not be carried forward to the next financial year. Besides, all payments will be routed through Finance & Accounts Division.
9.	Budget shall be released on quarterly basis and expenditure will be made strictly according to the released / allocated budget.
<u></u> 10	As and when the offices of the Chairman and CEO are separated, the word Chairman shall be replaced with the CEO or any nomenclature for the head of TCP as and when decided by the Federal Government.

Syed Bafeo Bashir Shah Chairman

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			DIRECTORS	CHAIRMAN	EXECUTIVE COMMITTEE	EXECUTIVE DIRECTOR	CFO/CIV/CS	GM/HoD (ADMIN)	GM/HōD (PO)
-			SHAREHOEDERS					G M/Incharge	
ļ.	mesunen I	saar neggepuusangan seesaan propertiinga perpelijanga saaran saaran saaran saaran saaran saaran saaran saaran Seekkan propertiin saaran	THE COLUMN SHEET STREET SHEET HE STREET SHEET					(RO/SRO))	
- 1				IV.			i vii	VII	
٠		To decide and sanction opening or	Full Powers with Board on	<del>-</del>		-	Pananagananagarangangangang	Anguald Managan and Political Report	RECHARIE HOROTOPE HERRICH HERRICH
	•	closing of Corporation's offices,	the recommendation of		1		[ · .	•	
ı	1.	display centers, business centers and	ECM Operational issues to	·	***				*
		show rooms in any part of the world.	be with ECM & to be						1
ŀ			noted by BoD						
		i) To negotiate business and approve	- '	(i) Full Powers		O\ -			•
-		conclusions, modification or	·						
		rescindment of business contracts or			00 11	O De s			`.
		arrangements with any company, firm,			War 31 - C		,		1
-	າ	or person in any part of the world. ii) However, if G2G contracts are			VI), VO, U)	<b>D</b> *			
	۷.	allowed by GOP, then the same are to	=		1. 32 L				
		be approved by ECM, after approval		100					
- 1		of G2G for public procurement by the			(ii) Fall Barrar				18
		Cabinet.			(ii) Full Powers	· · · · ·			:
ĺ	·	To sign sale/ purchase contracts or	-	-		Concerned			
		business arrangement duly approved			00	Executive Director			- <u> </u>
	3.	by ECM, with Pakistani or foreign		_					f 5
		firms, companies, government, or			1				1
		persons.		702					
1		Persons	<u></u>	20-3					

Syed Rateo Bashir Shah Chairman

##SR#	THE THE PROPERTY OF THE SECOND PROPERTY OF TH	BOARD OF	disensalisanganganganganggangangan	Management of the Control of the State of th	Hitting	, and the second		
		DIRECTORS	CHAIRMAN	EXECUTIVE	EXECUTIVE DIRECTOR	CFO/GJA/GS	G M/HôD	GM/HoD (PO)
		SHAREHOLDERS					(ADMIN) / GM/Incharge (RO/SRO))	
								THE STATE OF THE S
4.	i) To approve tender notice/ documents and public notice, duly vetted by Legal and the concerned divisions (F&A, IC&C, IA&ID, D&POD, etc.). ii) Issuance thereof.	<del>-</del>	-	(i) Full Powers for International and Local Procurement	(ii) Concerned Executive Director for Local Procurement		<u>。</u> 	<u>Schame (Net 2006) de la companio del companio de la companio de la companio del companio de la companio del la companio del la companio de la companio del la companio del la companio de la companio de la companio de la companio de la companio del la companio del</u>
5.	To approve import/export contracts/ terms & conditions and their amendments/ corrigendum / addenda etc.	-	-	Full Powers	24.	•	•	, <del>-</del>
6.	i) To authorize to negotiate agreements / MoUs, subject to the approval thereof by Federal Govt, for cooperation with counterpart SOE and /or other authorized foreign entity and /or related organizations situated in:  a) Out of Country b) Within Pakistan ii) Approval for terms & conditions and signing thereof.	-	Milita	(i) (ii) Full Powers to ECM after vetting from office of Attorney General of Pakistan.		•		-
7.	To sign Letters of Intent	•	11500	-	AN	-	Concerned GM Post Approval of Concerned ED	, , , , , , , , , , , , , , , , , , ,
8.	To approve discharge/ release of: i) Performance bond /guarantee, bank guaranties/ pay orders/ bank drafts etc. ii) bid bond/ earnest money / bid money to unsuccessful bidders.	•	10-	(i) Full Power	2A. 9: A. 5	-	Concerned ED	(ii) Full Power with GM concerned on the recommendation of GM (F&A)

Syed Rafeo Bashir Shah Chairman

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SR	ITEMS	WHITE BOARD OF HER THE	######################################	HERMETY CUTIVE HERE	WEDVECTORING TO DESCRIPTION OF THE PROPERTY OF	lectores of the very constant	(Irangana)	
		DIRECTORS/ SHAREHOLDERS	CHAIRMAN	COMMITTEE	EXECUTIVE DIRECTOR	EFO/GIA/GS	G M/HoD (ADMIN) G M/Incharge	G.M/HoD (PO)
							(RO/SRO))	
9.	To approve and authorize payments for approved contracts by ECM and/or TCP Management on account of: i) Import license fee, opening of L/C and marine insurance cover for imported cargo and transit insurance of locally procured cargo. ii) Godown Insurance and premium of imported and locally procured commodities.	-	-	Озгановажения положена примера положена положена положения положения положения положена положена положена полож -	- Samunisatina karing	пантоопрым Лентаненом Россия		(i) (ii) Full Powers with GM (F&A) on the recommendation of concerned GM
10.	To constitute any kind of management committee from time to time as deemed fit.		Full Powers	UL 308, 5	3	-	-	-
11.	Federal and Provincial taxes in connection with the business of the Corporation.		Mullis	(i) Full Powers	(ii) Full Powers to Concerned ED	<del>-</del> -	-	-
i2.	To change the items and conditions of Purchase Order Forms, if required.	-	6993	Full Powers	Na	<u>.</u>	-	<u> </u>

Sved Rafeo Bashir Shah Chairman

- 3	SR 腺	Halific Anther Antonio III II I	AND		***************************************	THE STATE OF THE S			•
H			BOARD OF DIRECTORS		EXECUTIVE	EXECUTIVE DIRECTOR	CFO/GIA/GS	GM/HoD	G M/HoD (PO)
			SHAREHOLDERS	CHAIRMAN	COMMITTEE			(ADMIN)	
	证的							GM/Incharge	
							H H H H VII	(RO/SRO))	
Г	13.	To obtain Foreign Exchange allocation	=	- Interest interest and interest and interest in	<u> тисти тапаптинення, как папичинання питараде</u>	Executive Director (Finance) on	HANDARI BARRAN BARR	<u> Unitable: Galibric Consulting Subbilling</u>	
L		for the importable items.				recommendation of ED (Ops)	•	-	•
		i) Purchase / Sale of properties	(i) Full Powers with		2.4	(0)0)	-	-	
		ii) Rentals/leasing out of owned property	Board						
		or extensions of lease (under existing							. 1
		lease or future lease) iii) if extension is > 33 years				O\·	•	•	
		iv) if extension is < 33 years							
.		v) Assessment of & /or notification of		(iii) Full Powers	(vi) Full Powers	(ii) (iv) (v) (vii) (viii)			
1	14.	revised rates	'	(11) 1 411 1 0 44 613	(vi) I uii i oweis	ED REMS			
1		vi) Hiring / rental of godowns abroad			(1), \(\sigma_0\), \(\lambda_1\)	DO REINIG			-
		vii) Recoveries of rental/leased out		-2					
		properties.			10), (C),				<b>!</b>
		viii) New term renting/leasing/hiring of spaces.	•				ļ		
					I. Mo.				
		To dispose off residual stocks through	<u>-</u>	•	Full Powers	•	-		-
	15.	public tender and give approval for the				-	•		
-		disposal To consider the constant to the const							
٠-	•	To appoint / terminate & assign work to: Clearing agents, surveyors, stevedores,		702					<u> </u>
		Muqaddams, security agencies, civil		160					•
		contractors, consultants, service			**			!	
İ		providers, shipping agents etc. through		N/O					
	16.	tender.	•	-	Full Powers	Dx.*	_	_	]
	10.	·	,			0)+		-	
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Syed Rafeo Bashir Shah Chairman

E I	latigadas i	CHIPETHICHERANION OF MANUAL RESISTANCIAN OF THE	A MINERAL DO A DE DIO DE DIRECTOR	ORDERUS Galair pioneiros assentinas atropas d	Managana and a same a	Technical Control of the Control of			
	SR		DIRECTORS/	CHAIRMAN	EXECUTIVE	EXECUTIVE DIRECTOR	CFO/CIA/CS	GM/H <sub>0</sub> D	G M/HoD (PO)
		ITEMS #24	SHAREHOLDERS					G M/Incharge (RO/SRO))	
									PERIOD NATIONAL PROPERTY AND ADDRESS OF THE PERIOD NATIONAL PROPER
-	17.	To depute TCP's representative (s) to attend: i) Wharf duties, including joint survey, clearance, and post-landing inspection etc. ii) Godown Duties. i)To authorize joint survey of import /	_	-		(i) ED (Ops) for operational issues (ii) ED (REMS) for godown issues	<u> -</u>	52582.000-9.5002.005.005.000-487.88 <u>8</u>	· 生活。在1916年,1916年
	18.	export consignments with the surveyors of carriers/ suppliers/ underwriters.  ii) To appoint / terminate / nominate PSIA for Import/Export operations from approved PSIA as per IPO.	-	(ii) Full Powers	uwagel 5	(i) Full Powers with ED (Ops)	•	-	-
	19.	To sanction/withhold payment of bills of approved clearing agents, surveyors, stevedores, Muqaddams, Security agencies, service providers, contractors, consultants, etc.		Mari	Full Powers >Rs.1,000,000/-	Up to Rs,1,000,000/-	•	Up to Rs. 100,000/-	Up to Rs.100,000/-
	20.	To approve statement of facts / time sheets and calculation of demurrage / dispatch, relating to import / export consignment.	-	-6997	·	Full Powers with ED (Ops)	-	-	-

Syed Rafeo Bashir Shah

Chairman

Kadir <del>Bux</del>

SR	ITEMS . J. J	BOARD OF DIRECTORS/ SHAREHOLDERS	CHAIRMAN	EXECUTIVE COMMITTEE	EXECUTIVE DIRECTOR	CFO/GIA/GS	GM/HöD (ADMIN)/ GM/incharge	G-M/HōD (PO)
							(RO/SRO))	
21.	<ul> <li>i) To approve terms and conditions of Charter Party in respect of Import/Export Shipments.</li> <li>ii) To sign approved Charter Party both in respect of Import and Export shipments.</li> </ul>	-	(i) Full Powers	<u> — — — — — — — — — — — — — — — — — — — </u>	(ii) Full Power ED (Ops)	(Janus esparado em acordo esparado de la composición de la composición de la composición de la composición de l	<u>  EECHSTERIC JOERS                                    </u>	<u> </u>
22.	To give approval for booking of shipping space on approved freight rates.	-	-	Full Powers	200°	-	-	-
23.	To call explanation of all concerned service providing agencies for their unsatisfactory performance / conduct.	-	Milia	Manasch,	Full Powers Concerned ED	-	-	
24.	To sanction expenditure on account of work / services / purchases, necessary for smooth functioning of operational activities of urgent nature.	-	Full Power for Expenditure >Rs. 500,000/- Up to Rs. 1,000,000/-	Full Powers for any expenditure more than Rs.1,000,000/-	Up to Rs.500,000/-	Up to Rs.250,000/-	Up to Rs.100,000/-	Up to Rs.100,000/-
25.	To approve recovery of TCP's losses / damages from all concerned agencies and in case of non-receipt of claims from them to encash their earnest money / bank guarantees /securities/ deposits, wholly or partially, as the case may be.	-	Thurson	Full Powers	9:4:3 AN	•	-	

Syed Rafeo Bashir Shah Chairman

Kadir Bux

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SR	ULMS .	BOARD OF -; DIRECTORS/ SHAREHOLDERS	CHAIRMAN	EXECUTIVE	EXECUTIVE DIRECTOR	GFO/GIA/GS	GM/HöD (ADMIN) GM/Incharge (RO/SRO)	G M/H <sub>0</sub> D (PO)
				HANDEN PARTIE				
26.	Extension in period of contract of civil works contractors / consultants on expiry of contract subject to PPRA Rules.	• • • • • • • • • • • • • • • • • • •	<u>-</u>	Full Powers	- - -	TERMITE THE TREE TO SHEET THE SHEET THE THE TREE		1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   
27.	To make rules and regulations and procedures/ methods of working for the Corporation and approve their alteration, modification, addition, deletion, or rescindment.  i) For Budget/Financial Statements, Policies.  ii) For all operational rules and regulations.  iii) For Admin/HR/Legal purposes iv) For REMS purposes	(i) Full Powers	Milio	(ii) (iii) (iv) Full Powers	2A.		•	<del>-</del>
28.	To approve annual or supplementary budget of the Corporation.	Full Powers	-	18		•	•	-
29.	<ul> <li>i) To sanction creation /abolition/redesignation of permanent posts within the sanctioned budget and subject to availability of funds.</li> <li>ii) To sanction the creation /abolition of temporary posts subject to availability of funds.</li> </ul>	(i) (ii) Full Powers for posts above Manager	(i) (ii) Full Powers up to Manager	Junair	9:A:3 AM	<u>-</u>		• •

Syed Rafeo Bashir Shah Chairman

[TIS]	()。 ()。 ()。 ()。 ()。 ()。 ()。 ()。	Million that is PON OF State the self-	a consinsia contra alta a que a ambiento a ser a colo	dinastical and a second se	Incorp.			<u> </u>
-		DIRECTORS/	CHAIRMAN	EXECUTIVE	EXECUTIVE DIRECTOR	FOCIAGS -	GM/HöD (ADMIN)	G M/HaD (PO)
							G M/Incharge	
							(RO/SRO))	
-	To make initial appointments against	Full Powers for	Full Powers for	Full Powers for	- នេះបានប្រជាជនក្នុងក្នុងក្នុងក្នុងក្នុងក្នុងក្នុងក្នុ	<u></u>		
30	sanctioned post / temporary post (Officer/Staff).	appointment of CEO, CFO, CIA, CS & GM against	appointment up to the	appointment for the post		,		-
ļ		sanctioned post(s).	level of DM.	of Manager and DGM				
31	To appoint auditors and fix their remuneration.	Full Powers				_		_
<u> </u>	Temaneration.			"Ugo,				
	<ul> <li>i) To take decision to invest the money/ funds of the Corporation.</li> </ul>	(i) Full Powers with Board	•	10,7	9.	-	-	-
	ii) To borrow loans for settlement of	Investment Committee (ii) Full Powers with RMC.		00 (1)	O De y			
32	COF against cash-credit limits granted	.,		War of			]	
34	iii) In case of absence of BIC/RMC,			W. O. S.				
	decision will be taken by ECM on i) &		~2	100.00	•			
	ii) above subject to ex-post facto approval of BoD.			· (iii) Full Powers		,		
ļ	To Sign and submit relevant forms in			10.		- II D	<u> </u>	
33	SECP along with notified fee		·	28	•	Full Powers Company Secretary	-	•
-	authorization.				10			j.
. 34	To sanction/authorize penalty fee to be	-	Full Powers	•	-	-	· -	<del>-</del>
3	given to SECP due to delay in holding of AGM beyond due date.			•				
L								

Syed Rafeo Bashir Shah Chairman

آرا جنب	Eco Hel	ANTALISM PROPERTY OF THE PROPE	7880 March 1882 - 20 March 188						
	OK.	THE STATE OF THE S	BOARD OF		EXECUTIVE	EXECUTIVE DIRECTOR	CFO/CIA/CS	GM/H <sub>0</sub> D	G M/HoD (PO)
			DIRECTORS/	CHAIRMAN	COMMITTEE	EXECUTIVE DIRECTOR		(ADMIN)/	
. [			SHAREHOLDERS					GM/Incharge	
1	₽1', 'j							(RO/SRO)) 浦州	
<u> </u>	Set and child								
		To attest investment authorization letters and related bank documents for	•	-	- ]		Full Powers	-	-
ı		fund investments of TCP subject to					Company Secretary		
- 1		prior approval of the Board Investment	•		3/4		on the	•	
	35.	Committee & Chairman for the				<b></b> 5	recommendation of		
-		purpose of SECP.				- D: *	ED (Finance)		
						<b>9</b>			
L		·			-0 1		,	!	
		i) To revise remuneration / fee for	(i) Full Powers with	-	A - 4	72		<u> </u>	_
		attending Board & its various	Shareholders (AGM) on		20, 20, U/			•	
	36.	Committee meetings.	the recommendation of		41. 60. 1				
	50.	ii) To sanction / authorize payment of approved / notified remuneration for	BOD		100	·			
	-	attending Board & its various			10,	•	(ii) Full Powers with	•	
L		Committee meetings.			0, 10,		Company Secretary		
Γ		To increase or decrease the authorized	Full Powers with	-					
-	37.	and paid-up capital of the Corporation	shareholders on the		00	· .	-	•	<b>-</b>
		and to divide its shares and issue/pay	recommendation of Board.			·			
L		dividend to Federal Government.							
	••						<del></del>		I

Syed Rafeo Bashir Shah Chairman

Kadir Bux

_ SR	BASE THE SECURITEMS EXPERIENCED IN	HERE BOARD OF LUCEUS AND STREET	THEFT EXECUTIVE THE PROPERTY.	EXECUTIVE DIRECTOR	CFO/CIA/CS	G M/HōD	
		DIRECTORS/ SHAREHOLDERS	COMMITTEE			(ADMIN)/ G M/Incharge	
						开列南VIII 经间间	
	i) To sanction all kinds of leave in accordance with the rules and regulations in force.  a. C/L to personal staff of officers	- (i) Full Powers for (Executive Directors, Company Secretary,	-	(i) Full Powers with Executive Director (Admin) for grant of CL/LFP/Medical Leave only to	- managan garagan garag	STORMAN ARRESTS THAT ARRESTS THAT	(i) Full Powers with GM (HR) for grant of CL/LFP/Medical
·	shall be granted by the officers concerned.  b. C/L should ordinarily be granted	CFO, CIA and GMs/DGMs/ HoDs	IMali	employees of the Manager on recommendation of concerned Executive Director.			Leave up to the level of Deputy Manager on recommendation of
38.	in proportion to the period spent on duty.		0.80	200			concerned GM.
	c. C/L will not be granted for more than 10 days at a time except in the case of sickness.	2	WW. 306, 5	5"	,		
	d. All cases of C/L where an official has been permitted to leave station should be reported to the G.M (HR)		Mailarci				
<u> </u>	ii) Ex-Pakistan	(ii) Full Powers	8 -	•	•	-	_

S<del>yed Rafeo Bashir Shah</del> Chairman

SR	THE STATE OF THE S	BOARD OF		THE SECRET X EXCHINING THE SECOND	FOR FARCUTIVE DIDECTOR		(Lestering State of Lestering St	
	ITEMS (F)	DIRECTORS/ SHAREHOLDERS	CHAIRMAN	COMMITTEE			G M/HoD (ADMIN)/ G M/Incharge- (RO/SRO))	
39.	i) To transfer an employee from one division to another in the same station. ii) To transfer an employee from one establishment to another located out of station against sanctioned posts. iii) Deputation to & from TCP iv) Merger/absorption of officer/staff on deputation in TCP. To appoint an employee to hold dual	<u>-</u>	(i) (ii) (iii) (iv) Full Powers	<u></u>	(i) Full Powers with ED (Admin) up to DM posted in the Division under his control within the station or on the advice of concerned ED.	<u>, 2.4 (1973)                                    </u>		
40.	charge, additional charge, current charge, etc.	-	Full Powers	Williager 5	50	-	-	-
41.	To permit an employee to undertake private work which does not interfere with his normal duties, and to accept remuneration thereof.	•	Full Powers	Manarch	-	-:	•	- · · · · · · · · · · · · · · · · · · ·
42.	To permit an employee to undertake tours on official duty within Pakistan.	<u>-</u> ·	Full Powers	78)	Full Powers up to Manager with Concerned ED	Full Powers up to DMs.	Full Powers with GM/Incharge (RO) up to DMs.	Full Powers up to DMs.

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Syed Rafeo Bashir Shah Chairman

SR	I THE THE PARTY OF	BOARD OF	COMMENCATION OF THE SECONDARY	Buttania di kancara di Pantana	ilelitura e e e e e e e e e e e e e e e e e e e	71 HT-110-2		
		DIRECTORS	CHAIRMAN	COMMITTEE	SEXECUTIVE DIRECTOR	CFO/GIA/GS	G M/H6D (ADMIN)	G-M/HoD (PO)
		SHAREHOLDERS					G M/Incharge (RO/SRO))	
	<ul> <li>i) To permit an employee to undertake tours on official duty abroad.</li> </ul>	<b>-</b>	(i) Full Powers		•	Anna Hilliam melenning an anathriams	- estamora mediatriburana atali	- Inwenteratiodal service services in the fact.
43.	ii) To review/revise local/international- TA/DA rates.				Q Pil		·	
<b> </b>	To authorize to:			(ii) Full Powers	<u> </u>			
	i) Certify successful completion or	•	(ii) (iii) (v) Full Powers		(i) Full Power with ED (Admin) for all staff employees	-	-	-
	extend the probation period of staff.  ii) Certify successful completion or			00 11	101 an star employees	•		.
	extend/reduce the probation period of	·		Wig 181 00	56			
44.	officer/staff. iii) Acceptance of resignation and			11, 30, 1				
	waiver of notice period or surrender of pay in lieu of notice.	·	· Wo	Value Clin				
	iv) Fixation of Pay on Promotion,			MirVSI				].
	Demotion, Revision of Pay Scale & other related issues.	·		-0	(iv) Full Power with ED (HR) in consultation with ED (Finance)			
-	v) Service Experience Certificate. i) To appoint Lawyers, Legal Advisor	·					,	
	and fix their remuneration as per	·	103	(i) Full Powers				
	existing rules.  ii) To appoint Arbitrators and fix their		(ii) (iii) (iv) Full Powers					
	remuneration (as per direction of Ministry of Law).		(1) (11) (11) 1 0 10 13	711.	0			
45.	iii) To appoint a Medical Doctor,			. Con	C.A.3 AM		-	_
	Chemists, Hospital, CMO, MO etc. for the employees and fix/change/revise				0).			
	their remuneration.		,	00 11	Oki			
	(iv) To constitute Medical Committee/Medical Board.			allia del ol	5			

Syed Rafed Bashir Shah Chairman

apilia (d	DE LE TREPUBLICA DE LA COMPUNE	CHERNICE TO A TOTAL THE CHERCH	Tanggree and received the transfer of the	Delical College and a service	laran was			
	ITEMS	DIRECTORS/	CHAIRMAN	EXECUTIVE COMMITTEE	EXECUTIVE DIRECTOR	GFO/GIA/GS	G-M/H6D (ADMIN)/ G-M/Incharge (RO/SRO)	GM/HōD (PO)
						A PART OF THE PART	SERVINA PER	ALL PROPERTY IN
46.	To relax the time limit for the family of an employee to join him on transfer or on leave (if TA is enjoyed on such terms)	-	Full Powers for GMs and above	il in the second	ED (Admin) full Powers for all posts below GMs		Constitution of the Consti	принятичний под породнятический под надражений под надражений под надражений под надражений под надражений под
47.	To decide incidental matters connected with TA claims:  i) International  ii) Local	•	(i) Full Powers	dung	(ii) Full Powers with ED (Admin)		•	-
48.	To sanction honorarium and approve advance increments.	-	Full Powers	War of	3			
49.	To countersign T.A. bills	•	Full Powers for self, Executive Directors, and CS/CIA/CFO	Valua Ch.	Full Powers for GMs, DGMs, RO Incharges and HoDs.	Full Powers up to Managers.	Full Powers up to Managers.	Full Powers up to Managers.
50.	To sanction/expenditure on all kinds of tours of officials other than TCP employees in connection with Corporation business.	_	Full Powers	18 Wa	-	-	-	-

Sved Rafeo Bashir Shah Chairman

Kadir Bux

	SR.	TEMS SIJES				EXECUTIVE DIRECTOR		(RO/SRO))	
•	<b>5</b> 1.	Installation and shifting of telephone.	en manage idealar managan da	одинатичностиям по негодина различания в под		Full Powers ED (Admin) on the recommendation of concerned ED	<u> १००मामा स्थापना ।</u>		<u> </u>
,	52.	<ul> <li>i) Power to annually declare stores as surplus /obsolescent / unserviceable and initiating auction.</li> <li>ii) to authorize /order sale thereof:</li> <li>a) Vehicles, stock, store, office equipment, furniture and fixture and unserviceable items.</li> <li>b) Miscellaneous items not specified at (ii-a) above.</li> </ul>	· -		(i)(ii) Full Powers	2h. 9. h. 3	-	-	-
	53.	Permission to forward application of TCP employees for employment outside TCP.	-	Full Powers	Markey		-	-	-
	54.	To appoint / terminate petrol dealers on TCP's Panel	-	•	200	Full Powers with ED (Admin)	•	<b>.</b>	-

Sved Rafeo Bashir Shah Chairman

SR		BOARD OF JULY SHAREHOLDERS	CHAIRMAN.	COMMITIEE	EXECUTIVE DIRECTOR	CFO/CIA/CS	GM/HoD (ADMIN) (GM/Incharge (RO/SRO))	G.M/HoD.(PO)
							<b>解解的证明都是</b>	ALCH SIX FILLS
55.	To relax monthly ceiling of petrol / diesel for officers provided with official vehicles / generators.		Full Powers	<del>-</del>	Physical Construction of the Physical Constru	imo antimorpho dia Jasona dia Juniore.		
56.	To relax calls both in respect of office and residential telephones in excess of monthly ceiling.	-	<u>-</u>	· Iwan	Full Powers concerned ED	-	-	-
57.	Permission to use official Vehicles.		Full Powers	77.60	Ok.	-		•
58.	<ul> <li>i) To nominate officers and staff to attend Local / International training courses/ seminars &amp; approve course fee.</li> <li>ii) To nominate officers/staff for Foreign Degree / Scholarship programs by Officers with Full Pay.</li> </ul>	-	(i) (ii) Full Powers	Maugalcu's	5	-	-	. <del>-</del>
59.	To appoint Travel Agents / Advertisement Agencies on TCP's panel	•	Full Powers	28	•	•	-	<u>-</u>
60.	To issue NOC for passport, visa application and travel abroad, etc. for employees of TCP and those on Deputation.	-	Thursday	dunair	Full Powers ED (Admin)	-	-	

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Syed Rafeo Bashir Shah Chairman

	SR 🐇	Modella Markettens	BOARD OF WILLIAM		EXECUTIVE	FYECHTIVE DIDECTOR	SETTING POYOTA VACCIONIS	Similar Company	EPSEED - OF THE PARTY CHARGE
1			DIRECTORS/	CHAIRMAN	COMMITTEE	EXECUTIVE DIRECTOR	CFO/GIA/CS	G M/HoD (ADMIN)/	G M/HoD (PO)
			SHAREHOLDERS					G M/Incharge	
1	A LA TA							(RO/SRO))	
ļ.			<b>用其關係的產品的關係</b>						
		Condonation of break in service period.	- '	Full Powers	-		•	-	
[	61.					VIII.	•		
		·							
		i) To terminate service under TCP's	. •	(i) Full Powers		N-*	-	-	-
1		service Rules and to re-instate after such termination of service which was				0)+			
	62.	not either justifiable or was not			0 ()	a De r			
١		according to Rules.			mo of a				
L		ii) Review of reversion of TCP employees (Officers/Staff)	 		(ii) Full Powers	)	·		
		i) To approve / sanction the purchase		(i) Up to	(i) Full Powers for	(i) Up to Rs.500,000/- concerned	(i) Up to	(i) Up to	(i) Up to
١		of office machinery, chemicals, materials and equipment, books and	_	Rs.1 million	>Rs.1 million	EDs	Rs. 100,000/-	Rs.100,000/-	Rs. 100,000/-
١		journals, database subscription			la Wo.				
		international and local for commodities, building material,	•	·	200	•			
-		furniture, fixtures and other office			70				
	_	stationery and equipment etc. from	<i>',</i>	· A					
	63.	local market and from abroad subject to budget provision.		9,00					
		ii) Purchase of official / operational	(ii) Full Powers	450	-		•	. <u>-</u>	
.		vehicles.							·
					Mich	C.A.3 AM			
					10°Z	9.			
Į					00 (1)	Oki			[
			·						

Syed Rafeo Bashir Shah Chairman

liud e	Samily Company Common							
S	SELECTION OF THE SELECT	BOARD OF THE PARTY		EXECUTIVE	EXECUTIVE DIRECTOR	CFO/CIA/CS	I G M/HoD	G M/H <sub>0</sub> D (PO)
		DIRECTORS/	<b>CHAIRMAN</b>	COMMITTEE			(ADMIN)/ G M/Incharge	
		DIRECTORS/ SHAREHOLDERS					GM/Incharge	
ARTICLE THE STATE OF THE STATE	MARKE EIGHTENER, TERREIDEN GERMANNER HIJVERREIDEN ER GERMANNER HEITE Leitzt Den Bereiten der Aufte der Bereiten der Bereiten der Germanne der Germanner bereiten der Germanner der G						(RO/SRO))	
- Hill								
	i) To approve/sanction expenditure	-	(i) Full Powers up to Rs.1	(i) Full Powers for >Rs.1	(i) Full Powers up to	(i) to	(i) to	(i) to
	under all heads of contingencies,		million	million	Rs.500,000/-	Rs.100,000/-	Rs.100,000/-	Rs.100,000/-
	including arrangement for furniture	į				·	•	i
1	and hiring employment and wages of			-				1
	contingent staff except for bills of	·						
	entertainment, Utilities, authorized				A Dx *			
	companies, and original Equipment				O(+			
Ι,	Manufacturer (OEM) within the	•		70.7				ŀ
6	budget allocation under that head and				OPI			
	in accordance with the prescribed							
	procedure.	]	,	VII. VO. U	O'			
1	ii) Administrative and Financial	}		(), 900 h				
	approval including approval for the	İ	100			•	-	-
	release of payment in respect of Utility	- · · · · · · · · · · · · · · · · · · ·	- (())	V.O. CO.	(ii) Full Powers with Concerned			
	bills, authorized companies, and original Equipment Manufacturer	1		6, 10,	ED		•	
	(OEM).					1		
-	i) To write off irrecoverable value of			(i) Full Powers	(ii) Full Powers concerned ED	<del></del>		
-	stores, etc., provided that the loss is	· -	-	(i) Full Fowers	after confirmation of	-	-	- ·
	not due to theft, and it does not				digitalization/archiving thereof			
	disclose a defect of systems or serious				digitalizations at entring dicreor			
	negligence on the part of some		-0.					
_	individual employee of the		1					
۰ ا	Corporation which may possibly call				0. 1			
-	for disciplinary action requiring orders	· ·		201	<b>A</b> • 3			
	of higher authority.	,			D: D: *			
	ii) Weeding out of old record as per				9.			·
L	GOP directives/ guidelines	<u> </u>	<u> </u>					
	•				ALAT			

Syed Rafeo Bashir Shah Chairman

					•			
SR -	ITEMS	BOARD OF DIRECTORS/SHAREHOLDERS	CHAIRMAN	EXECUTIVE COMMUTEE	EXECUTIVE DIRECTOR—	GFO/GIA/GS	G M/HoD (ADMIN)/ G M/Incharge (RO/SRO)	GMAOD (PO)
· <b>131</b> 3								
66.	i) To accept tenders and award contracts for administratively approved works on the basis of detailed estimates subject to evaluation by Tender Evaluation Committee. ii) To decide on acceptance / rejection of bids / tenders of Local / International Import / Export of commodities, in line with Federal Government instructions / Policy.	-	(i) > Rs. 500,000/- up to Rs. 1,000,000/-	(i) Full Powers for >Rs.1,000,000/-	(i) > Rs. 250,000 up to Rs. 500,000/-	- and a second	(i) Up to Rs.250,000 in each case G.M (Admin) only.	क्षात्रक्षात्रः सं स्थानस्थानस्थानस्थानस्थानः <u>ग्रन्तः</u>
67.	To sanction expenditure on minor works, alteration, and special repairs of building (without destroying the concept and aesthetics of the original design) and maintenance, repairs of building, electricity, and water/ Power installations subject to budget provision and financial concurrence.		From Rs. 500,000/- up to Rs. 1,000,000/-	Full Powers for >Rs.1 million	From Rs.250,000/- up to Rs. 500,000/-	-	Up to Rs. 250,000/- only.	Up to Rs.250,000/- GM/HoD (REMS) only

Syed Rafeo Bashir Shah

Chairman

la.			<u> </u>	•		•			•
	SR	ITEMS	BOARD OF DIRECTORS/JUST SHAREHOLDERS	GHAIRMAN	EXECUTIVE COMMITTEE	EXECUTIVE DIRECTOR	. CPO/CIA/CS	G M/HoD (ADMIN) G M/Incharge (RO/SRO))	GM/HoD (PO)
		即時間對於語酬論是則是使得的推過性							
•	68.	medical expenses to employees. ii) To sanction reimbursement of medical expenses and to admit bills of doctors, hospitals, etc.		<del>-</del> .	· Umair	(i) (ii) > Rs. 50,000 & above ED (Admin) on the recommendation of CMO/MO	<u> Семиналинуу жолы</u> отуулан (дараан)	(ii) Up to Rs. 50,000/- with GM/HoD (Admin) on the recommendation of CMO/MO	nuaerum, araba perimuerum paneru
	69.	To sanction overtime and conveyance charges in lieu of late sitting to employees where admissible regular/daily/contract within the budget provisions.	-	Full Powers for >Rs.500,000/-	Uluso del 15	Up to Rs.500,000/- with ED (Admin)	-		-
	70.	To present gift to distinguished visitors/businessman and to sanction expenditure on entertainment, for enhancing business relations of the Corporation subject to budget provision. (Under intimation to immediate superior).		Full Powers	58 Malcy	Up to Rs.50,000/- concerned EDs in each case	Up to Rs. 25,000/- in each case (Under intimation to immediate superior)	Up to Rs.25,000 in each case GM/HoD (Admin) only. (Under intimation to ED(Admin)	Up to Rs. 25,000/- in each case (Under intimation to concerned Executive Director)
	4.		<del>", "</del>				<u> </u>	· · · · · · · · · · · · · · · · · · ·	

Syed Rafeo Bashir Shah Chairman

BOARD OF CHARMAN COMITTEE COMI	il X
i) To sanction advance of pay and TA to employees where admissible under the rules.  71. ii) To sanction advances for the purchase of vehicles for operational / administrative use, subject to budget provision and in accordance with the prescribed procedure.  i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure.  ii) Marriage loan for staff  72. Powers to sanction CSR. Full Powers  Full Powers  Full Powers	
i) To sanction advance of pay and TA to employees where admissible under the rules.  71. ii) To sanction advances for the purchase of vehicles for operational / administrative use, subject to budget provision and in accordance with the prescribed procedure.  i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure.  72. procedure.  73. Powers to sanction CSR. Full Powers  Full Powers  Full Powers	IX.
to employees where admissible under the rules.  71. ii) To sanction advances for the purchase of vehicles for operational / administrative use, subject to budget provision and in accordance with the prescribed procedure.  i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure.  ii) Marriage loan for staff  72. Powers to sanction CSR. Full Powers  Full Powers  Executive Director (Finance)  (ii) Full Powers with Executive Director (Finance)	Learning managament gerenginger
the rules. ii) To sanction advances for the purchase of vehicles for operational / administrative use, subject to budget provision and in accordance with the prescribed procedure. i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure. ii) Marriage loan for staff  72. Powers to sanction CSR. Full Powers	
purchase of vehicles for operational / administrative use, subject to budget provision and in accordance with the prescribed procedure.  i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure.  ii) Marriage loan for staff  73. Powers to sanction CSR. Full Powers  (ii) Full Powers.  (iii) Full Powers with Executive Director (Finance)	
administrative use, subject to budget provision and in accordance with the prescribed procedure.  i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure.  ii) Marriage loan for staff  (ii) Full Powers.  (ii) Full Powers.  (iii) Full Powers with Executive Director (Finance)	
provision and in accordance with the prescribed procedure.  i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure.  ii) Marriage loan for staff  72. Powers to sanction CSR. Full Powers	
i) To sanction expenditure from welfare fund within the sanctioned budget subject to prescribed procedure. ii) Marriage loan for staff  73. Powers to sanction CSR.  Full Powers  (i) (ii) Full Powers with Executive Director (Finance)	
welfare fund within the sanctioned budget subject to prescribed procedure. ii) Marriage loan for staff  73. Powers to sanction CSR. Full Powers	·
72. budget subject to prescribed procedure. ii) Marriage loan for staff  73. Powers to sanction CSR. Full Powers	-
73. Powers to sanction CSR. Full Powers	• •
73. Powers to sanction CSR. Full Powers -	
To sanction payment of cental for	•
The state of the s	•
74. hired accommodation as per the lease agreement.	
Payment on account of leave Full Powers with -	· · · · · · · · · · · · · · · · · · ·
salaries/pension contribution of Executive Director (Finance)	-
deputationists and on account of adjusting and allied	
75. Coucation cess, EOBI and ained payments.	,
	1

Syed Rafeo Bashir Shah Chairman

Talsico	1961 aprinamin rate sing ting		<u> </u>				•	
	K 2.5726 S ITEMS574	BOARD OF DIRECTORS	CHAIRMAN CHAIRMAN	EXECUTIVE:	EXECUTIVE DIRECTOR	CFO/CIA/CS	GM/HoD (ADMIN)/	G M/H <sub>0</sub> D (PO)
100							GM/Incharge (CRO/SRO))	
							VIII	
7(	registration fee, insurance premium, road taxes etc. of official vehicles/ motorcycles.		-	<u>-</u>	-	**************************************	Full Powers with G.M. (Admin)	
7	dues. ii) TCP's share of gratuity to trust / employees.	-	(ii) Full Powers on recommendation of ED (Finance) and ED (Admin)	omad uma	(i) Full Powers with ED (Finance) on the recommendation of GM (HR)	-	-	-
78	according to rules.		Milho	Manarch,	_			Full Powers with GM (HR)
79			Full Powers on the recommendation of concerned Executive Director	70	_		<del>-</del> .	-
80	Transfer of surplus cash in hand in TCP's Cash Credit Accounts.	•	150		Full Powers with Executive Director (Finance)	•	•	•

Syed Rafeo Bashir Shah Chairman

THE DATE	1 таны тыстрацияння вы на 2 с частення подпасница.	Watehin on a second second						
	TEMS	BOARD OF DIRECTORS/ SHAREHOLDERS	CHAIRMAN	EXEGUTIVE LCOMMITTEE	EXECUTIVE DIRECTOR	GFO/GIA/GS	GM/HoD (ADMIN)/ GM/Incharge	GM/HéD (PO)
81.	Transfer of funds to Regional Office(s) outside Karachi for operations and/ or business expenditure.	-	-	-	Full Powers with Executive Director (Finance)	• Sentandarayan (** 18 millionalistis)	- 	(सहरामध्यः न्याग्यस्थान्यस्थाः न्यायः स्थारः ह्या
82.	Obtaining certified and uncertified copies of judgment, orders and other documents.		-	Unit	9:10:	-	GM/Incharge RO Up to Rs.50,000 for each case	GM/HoD (Legal) up to Rs. 50,000 for each case.
83.	Court fee and purchase of stamp papers.	•		anader of	52.	•	Up to Rs.20,000 for each case	GM/HoD (Legal) up to Rs.20,000 for each case.
84.	Conveyance charge(s) for attending cases and other duties relating to Corporation's business in case official vehicle is not available.	-	Muha	Manaich,	_	•	Up to Rs.30,000 for each case	Up to Rs.30,000 in each case.
85.	Misc. court expenses in connection with legal cases.	-		7,0	Full Powers in each case of >Rs.20,000/- as per actual.	-	Up to Rs.20,000 per month in each case as per actual.	Up to Rs.20,000 per month in each case as per actual
86.	Repair / maintenance of official vehicles / machinery / equipment.	-	Full Powers	iis	Up to Rs.500,000/- with · ED (Admin.)		Up to Rs.25,000 at one time.	Up to Rs.50,000/- at one time.

Syed Rafeo Bashir Shah Chairman

- CD	and the second s	Immunianum and have been conordered	AND THE PROPERTY OF THE PROPER	DILITE AND ADDRESS OF THE PARTY				
	JIEMS	BOARD OF DIRECTORS/ SHAREHOLDERS	CHAIRMAN	EXECUTIVE L. COMMITTEE	EXECUTIVE DIRECTOR	GFO/CIA/CS	GM/HóD (ADMIN)/ GM/Incharge (RO/SRO)	G-M/H6D(PO)
87.	vogue.	-	Full Powers	-	- The second state of the	The Hilliam and an angle of the second party	- क्षण्यास्य स्थापन्य स्थापन	protection and a transfer and a tran
88.	Disbursement in lieu of uniform to employees as per the approved policy.	•	•	mair	. 12.3	-	Full Powers with GM/HoD (Admin)	-
89.	Payment of audit fee to the auditors for audit of PF & Gratuity Accounts	•	-	7,0,7	Full Powers with ED (Finance)	-	-	-
90.	properties.	-	•	Full Powers for >Rs.500,000/-	ED (REMS) up to Rs.500,000	•	-	-
91.	Maintenance and Repair and all bill payment.  (ii) ISP bill Payment.		Muha	Valuateu.	(i) Full Powers with Concerned ED (ii) Full Power for > Rs. 100,000/-	<u>-</u>		(ii) GM (IT) Up to Rs.100,000 /- in each case.
92.	Opening/closing of an official bank account (including foreign currency) in scheduled banks for business of the Corporation.	. •	Full Powers on the recommendation of ED (Finance)	<i>\(\)</i>	a AM	•		_
93.	i)Preparation/Compilation of Annual Report. ii) Printing of Annual Report duly approved by AGM/BoD.	-		mad Uma	2h, 9; h. 3	i) Company Secretary in consultation with all EDs	ii) Full Power with GM/Hod (Admin)	•

Syed Rafeo Bashir Shah Chairman

Kadir Bux

	SR	TEMS:	BOARD OF DIRECTORS	GHAIRMAN	EXECUTIVE COMMITTEE	EXECUTIVE DIRECTOR	CFO/GIA/GS	GM/HoD	I G M/H6D (PO)
								(ADMIN)7 G M/Incharge (RO/SRO))	
· 🖽	表示地						THE STREET	<b>VIII</b>	部配列尼斯科X和阿斯特
•	94.	within the approved budget.		•	-	Full Powers with ED (Finance)	- - - - - - - - - - - - - - - - - - -	<u> </u>	<u>Personetin Greek oppellich der leiter</u>
	95.	i) To authorize Administrative/Operational Disbursement Vouchers duly approved & audited. ii) To cancel the performance Guarantee & to authorize Disbursement Vouchers for refund of Pay orders deposited in lieu of Performance Guarantee after approval of ECM & audit clearance.		•	nmad Umair	2A. 9: A:3	-	-	(i) (ii) Full Powers with GM (F&A)
	96.	Provision of documents to any Government Investigation Agency or Ministrics / Senate / National Assembly / PM Office / Courts etc.		Full Powers	March	<u>-</u>	•	•	-
	97.	Items not elsewhere defined of similar in nature	-	•	Full Powers	•	-	-	-

Syed Rafeo Bashir Shah Chairman