



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

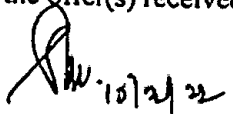
No. TCP/LCP&QAD/Sugar/(SUR)/2022

March 10, 2022

**INVITATION FOR BIDS FOR HIRING THE SERVICES OF SURVEYOR FOR SURVEY / INSPECTION
OF 300,000 MT WHITE REFINED SUGAR TO BE PURCHASED FROM LOCAL SUGAR MILLS
ACROSS PAKISTAN**

Trading Corporation of Pakistan (Pvt.) Ltd. (TCP) Karachi, invites sealed offers under PPRA Rules, 2004 from ISO 9001 certified Surveyors registered with SECP to quote their rates Par Metric Ton (PMT) for rendering services to carry out survey of sugar to be allocated after purchases from local sugar mills. The functions and responsibilities of surveyors are provided in the Tender Documents (terms and conditions) for the tender notice meant for purchase of sugar from local sugar mills. Such functions and responsibilities include but not limited to the following: -

- a) TCP's Surveyors will inspect the initially offered sugar of sound and saleable quality of crop year 2021-2022 as per TCP's specification/requirements given in the Tender Documents meant for domestic purchase of sugar.
 - b) The TCP's Surveyors will be required to get the offered sugar tested from PCSIR/PSQCA Lab., in conformity with the specifications mentioned in the Tender Documents/As per PSQCA standard(s).
 - c) TCP's Surveyors will also inspect offered sugar and certify quantity weight, quality, colour, crop year, packing, etc., as per TCP's specification/requirements given in the tender documents. Such certification(s) of TCP surveyor shall be final and binding.
 - d) TCP's Surveyors will be required to ensure that the consignment so inspected is stored in a safe, secured and covered dedicated godowns (to be provided by the respective mills) and seal the stock. The sealed consignment is then to be handed over to the designated Muqaddams for the purpose of proper security.
 - e) The required numbers of samples/packets, for reference purpose, are prepared, sealed and signed jointly with the sugar mill's representative.
2. Interested parties may submit their sealed offer/bids, to be dropped in the Tender Box placed at the Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Center, Shahrah-e-Faisal, Karachi on 28th March, 2022 at 10:30 am. The bids received will be opened on the same day at 11:00 am in TCP's Board Room, in presence of bidders or their authorized representatives who may wish to be present.
3. The tender documents referred to above is available against non-refundable payment of Rs. 2,000/= at: -
- a. Cash Section, Trading Corporation of Pakistan (Pvt.) Ltd, 4th Floor, Block-B, Finance & Trade Centre, Sharah-e-Faisal, Karachi, Pakistan (Phone: 021-99202947-49 Ext.: 235).
 - b. Regional Office, Trading Corporation of Pakistan (Pvt.) Ltd., 2nd Floor, LDA Plaza, Egerton Road, Lahore (Phone: 042-99206065-7).
 - c. Regional Office, Trading Corporation of Pakistan (Pvt.) Ltd., House No. 47, Street-II, PHAF Residencia, Kurri Road, Islamabad (Phone: 051-9222441-2).
 - d. Sub-Regional Office, Trading Corporation of Pakistan (Pvt.) Ltd., Plot # 26-30, Industrial Estate, Multan. (Ph # 0300-7317240).
4. A pre-bid meeting shall be held on 21st March, 2022 in the Board Room of TCP's Head Office, Karachi at 11:00 am. Interested bidders are encouraged to participate.
5. TCP reserves the right to accept or reject any or all offers wholly or partially or counter the offer(s) received.


(Sher Muhammad Mahar)
DGM Incharge (LCP&QAD)
021-99202726



TERMS AND CONDITIONS FOR HIRING THE SERVICES OF SURVEYOR FOR SURVEY OF WHITE REFINED SUGAR UPTO 300,000 MT AT SUGAR MILLS PREMISES IN PAKISTAN

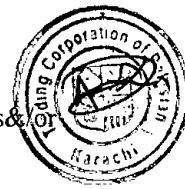
Trading Corporation of Pakistan (Pvt.) Ltd. (TCP) Karachi, invites sealed bids/offers from reputed ISO 9001 certified Surveyor/Inspection companies dealing with commodities 'inspection, registered with Securities and Exchange Commission of Pakistan (SECP) in the relevant field as well as registered with Income Tax and Sales Tax authorities and are on active on tax payer list, for carrying-out Inspection/Survey of White Refined Sugar upto 300,000 MT purchased from local sugar mills in various parts of the country.

1. GENERAL CONDITIONS

- a. The interested companies may submit their bids in sealed envelopes, on the prescribed Bid Form (Annex-I).
- b. Interested parties may submit their sealed offers/bids, to be dropped in the Tender Box placed at the Reception Counter of TCP at 4th Floor, Block-B, Finance & Trade Center, Shaharh-e-Faisal, Karachi, upto **10:30 am on 28th March, 2022**. The bids shall be opened on the same day at **11:00 am** in TCP's Board Room, in presence of bidders or their authorized representatives who may wish to be present.
- c. The tender documents can also be downloaded from official websites of TCP www.tcp.gov.pk and PPRA www.ppra.org.pk. Interested parties would, however, be required to enclose the prescribed fee of Rs. 2,000/= with the Bid, in the form of Pay Order/Demand Draft (non-refundable/non-transferable) in favour of Trading Corporation of Pakistan or Cash Receipt issued by TCP.
- d. **A pre-bid meeting shall be held on 21st March, 2022, in the Board Room of TCP's Head Office, Karachi at 11:00 am. Interested bidders are encouraged to participate.**

2. ELIGIBILITY

- a. SURVEYORS/INSPECTION Companies, having valid Inspection license/Surveyor Certificate(s), duly registered with SECP and ISO 9001 certified for survey/inspection of commodities.
- b. The companies which have defaulted with TCP are not eligible to participate in the Tender process. Further those which have not fulfilled their contractual obligations with TCP shall also not be eligible to participate in the process, unless they clear their dues along-with penalties or fulfill their contractual obligations with TCP, as the case may be, before the Tender opening date.
- c. Having no direct or indirect involvement in the supply of sugar to TCP.
- d. Having no conflict-of-interest situation, either direct or indirect, with TCP due to any transaction with any party whatsoever providing goods/services to TCP, and/or its client(s).
- e. The bidder should not have been blacklisted / defaulter with any government / semi-government organizations, including but not limited to TCP.
- f. The bidder(s) shall sign and stamp each page of the tender documents as acceptance of terms and conditions, as well as all the documents to be submitted along with the bid.
- g. Applications not complying with the Tender terms and conditions or without required documents etc. shall not be considered.
- h. Only those companies, which are registered with Federal and Provincial Income and Sales Tax Departments and are on active taxpayer's list, shall be allowed to participate in the tender.
- i. Inspector/surveyor or their owners/ partners/ directors/ employees/ workers shall have no link with the suppliers of sugar and/ or their local agents.
- j. The Company must have at least Three SECP's authorized surveying officers (ASO's) on its payroll with a valid license. Documentary evidence of the authorization is required to be submitted with the Bid.
- k. Documentation showing average annual turnover in last 3 years minimum Rs. 30 million and above.



3. SCOPE OF WORK

- a. SURVEY/INSPECTION of White Refined Sugar upto 300,000 MT, at the godowns of sugar mills & or TCPs Godowns, as per specifications mentioned in the tender documents.
- b. TCP reserves the right to decrease maximum quantity of the sugar to be inspected/surveyed.
- c. Arrange lab analysis of quality of goods from any lab by Pakistan Council of Scientific and Industrial Research ("PCSIIR") as mentioned in the sugar procurement tender, ascertaining the conformity to specifications.
- d. Polypropylene ("PP") Bags' quality inspection as per specifications mentioned in TCP's sugar Procurement Tender.

4. QUANTITY TO BE INSPECTED

Upto 300,000 MT(s) white Refined Sugar along with packing materials (PP Bags), as per specified specifications (**Annex-II**), shall be inspected.

5. WORK SITES

The surveyor shall be required to perform inspection/survey at godowns/mills of the supplier(s) of the sugar which may be located within the boundaries of Pakistan. TCP shall inform the exact location of the worksite to the selected surveyors in due course of time.

6. VALIDITY OF BIDS/OFFERS

The bids/offer shall remain valid for acceptance by TCP for fifteen (15) working days from the date of opening of tender.

7. EARNEST MONEY/BID SECURITY

- a. Bids shall be accompanied with an earnest money/bid security of **Rs. 200,000 (Rupees Two Hundred Thousand only)** in the form of Pay Order / Bank Draft, issued by a first class scheduled Bank in Pakistan, in favour of Trading Corporation of Pakistan.
- b. The earnest money/bid security of successful bidder(s) shall stand forfeited without any notice, if they fail to provide Performance Security Deposit within the prescribed time as mentioned at Clause-8(a) below.
- c. The earnest money/bid security of the unsuccessful bidder(s) shall be released within 07 (seven) days from the date of award of tender.
- d. The earnest money/bid security of successful bidder shall be released after submission of the Performance Security Deposit.

8. PERFORMANCE SECURITY DEPOSIT

- a. In case of award of the tender / contract, the successful bidder shall submit, within two (2) working days from the acceptance of their bid, a Performance Security Deposit of **Rs. 1,000,000 (Rupees One Million only)** in the form of a Pay Order / Bank Draft, issued by a first class scheduled bank in Pakistan, in favour of Trading Corporation of Pakistan, for due and satisfactory performance of the contract.
- b. The Performance Security Deposit shall be forfeited without any notice, if the successful bidder commits any breach of contract or fails to fulfill any term and condition of the contract.
- c. The Performance Security Deposit shall be released within thirty (30) working days after the satisfactory performance of the contract.
- d. No interest shall be payable to the Inspection/Surveying Company / Surveyor on the amount of Performance Security Deposit in any circumstance whatsoever.

INSTRUCTIONS FOR THE BIDDERS:

- a. BIDDERS shall read the tender document along with Invitation for Bid and relevant rules carefully. Incomplete and conditional applications shall not be considered / accepted. No change / attachment of any document with the application shall be allowed once the Applications are submitted.
- b. TCP will disqualify a BIDDER where it is determined that the BIDDER has engaged in corrupt or fraudulent activities in competing the bid application in question, which may include the following practices: -
 - i. **"Corrupt practice"** means offering, giving, receiving or soliciting of anything of value to influence the action of an officer of the TCP and/or Government in the application process; and
 - ii. **"Fraudulent practice"** means a misrepresentation of facts in order to influence the tender process to the detriment of TCP, and includes collusive practices among BIDDERS (prior to or after submission of tender request) designed to establish competition at artificial, non-competitive levels and to deprive the TCP and/or Government of the benefits of free and open competition.
- c. Any attempt by the applicant to influence TCP in the evaluation, shall result in disqualification of their application.
- d. In case of award of tender, the successful bidder shall be required to provide Name, Designation, CNIC number with CNIC copy, residential phone number, present residential address and passport sized photograph of authorized representative(s), with Cellular No. who will be available at inspection site during operation.
- e. Agreement (**Annex-III**) to be signed by TCP and Surveyor/Inspection Company.

10. SUBMISSION OF DOCUMENTS

The bidders are required to submit attested copies of the following documents along with their bids: -

- i. A valid license of Inspection/Survey issued by SECP and ISO 9001 certificate in the name of the BIDDER for commodity inspection.
- ii. Income Tax Registration Certificate / NTN Certificate and Sales Tax Registration Certificate in the name of Applicant(s) and documentary proof showing inclusion of their name in FBR's active taxpayers list (where applicable).
- iii. Company Profile with full detail of Directors / Co-directors / Partners/Authorized Surveying Officers along with their CNIC, Office Address, **Total number of field staff/inspectors**, Telephone Numbers and Memorandum and Article of Association of the Company and proof of their association with the Company over the past years.
- iv. Proof of filing of Annual Income Tax Returns and receipts of last 5 years.
- v. A certificate from the Bank (original), showing the Applicant's credit worthiness for an amount of not less than rupees two million. The certificate should be dated, not earlier than 07 days prior to the opening of Tender process.
- vi. Attach copies of valid license of Authorized Surveying Officers (ASO's).
- vii. Attach copies of Audited Financial Reports / Bank account statement/ income tax returns for the last three years.
- viii. Attach clientele (exclusive of work orders issued by TCP) in last three years. It must include Multinationals+ Private Limited+ Public Sector.
- ix. An undertaking on the Letterhead of the Company to the effect that: -
 - a. The BIDDER has not been blacklisted by any Government department/autonomous body/TCP.
 - b. There are no adverse reports / information / complaints/ suspension about the bidder regarding the quality and effectiveness of implementation of inspection system as per the defined criteria of SECP/ISO.
 - c. The Applicant or their owners/ partners/ directors/ employees/ workers have no link with the suppliers of sugarand/ or their local agents.
- x. Bank Pay Order of Rs. 2,000/- or Tender Purchase Receipt (Original), issued from TCP's office(s).
- xi. Any other document which the bidder may like to submit.

Note: All the above documents / information is mandatory for submission of bids. Any conditional offer / bid shall be deemed as non-responsive.



11. EVALUATION CRITERIA

- a. The bids will be evaluated on the basis of quality of proposal as well as financials (inclusive of all taxes) subject to the conformity with all terms and conditions of the tender document. The responsive bidders declared by Bid Evaluation Committee (BEC) will make a presentation before Management for final selection/award of the contract.
- b. The bidding process shall be subject to provision of Public Procurement Rules 2004.

12. JOB DESCRIPTION

- a. The Inspection/Survey Company shall remain in contact with the supplier(s)/sugar mills and upon receiving intimation regarding readiness of cargo for inspection, shall immediately arrange to carry out comprehensive inspection of offered stocks/cargo for sampling quality, quantity, packing and weight etc. as per sugar purchase contract under intimation to TCP.
- b. The Inspection/Survey Company shall also check the quality of PP bags/markings/labeling as per specification/method provided in the tender documents.
- c. The Inspection/Survey Company shall coordinate with the nominee of TCP, if deputed.
- d. The Inspection/Survey Company shall carry out inspection/survey of lots of bagged cargo offered for inspection which are required to be properly stacked and stored in a covered dedicated warehousing space by the respective supplier(s).
- e. The Inspection/Survey Company shall check that all lots offered for inspection are as per tender terms and stacked at maximum height of 10 – 12 feet and easily accessible from all the four sides by the supplier(s).
- f. The Inspection Company shall draw **FIVE** sets of samples of sugar from each lot, for analysis jointly with the supplier representatives and other attending agencies, separately as per PSQCA and International trade practice/standard. The movement in the lots offered for samples shall be stopped by the Surveyor until Lab results are received.
- g. One sealed sample of sugar shall be tested from PCSIR Lab in conformity with the specifications given in the relevant sugar purchase tender. One sample to be delivered to supplier, two to TCP and one sample to be kept in record for at least one year by the INSPECTION COMPANY.
- h. The sugar stocks shall be sealed by the Inspection/Survey Company and shall remain within the same premises, which should be a covered/dedicated warehousing space provided by the sugar mills, duly secured against any hazards of weather, environment and pilferages. Those, duly inspected stocks, shall remain stored at supplier(s)' /mill's godown, free of charge until final lifting.
- i. TCP will appoint Muqadam(s) at the sugar mills' godowns at TCP's expenses for the following purposes to be ascertained by Surveyors.
 - i. To ensure that stocks are under control on behalf of TCP.
 - ii. Quantity is checked randomly.
 - iii. Guard/Chowkidars are posted at mills premises round the clock.
 - iv. Stock reports are submitted accordingly on monthly/fortnightly basis.
 - v. Company's crested stocks register at all times is maintained.
 - vi. Bin Cards/Stock Cards are placed on the stock.
- j. In case any problem is faced, the same may be communicated to TCP in writing for advice/rectification.
- k. The Inspection/Survey should be in accordance with, and cover the points mentioned in the relevant Sugar Purchase Tender.
- l. To perform all other relevant jobs, inspection/survey and obligations required as per relevant Sugar Purchase Tender.



13. DAMAGES / CLAIMS

In case it is established that the INSPECTION/SURVEYOR Company approved incorrect and substandard goods due to deliberate acts or negligence or in collusion with the supplier, it shall be held responsible for the losses and penalties equal to 100% value of losses, as deemed appropriate by TCP without prejudice to TCP's right to, forfeit the Performance Security Deposit.

14. PAYMENT

100% payment will be made after completion of satisfactory Inspection/Survey of the entire procured sugar stocks allocated under the contract on submission of the following documents: -

- i. Invoice with covering letter, both duly signed and stamped by authorized officer of the Inspection/Survey Company.
- ii. Original set of reports including Lab test reports duly signed and stamped by the concerned laboratory.
- iii. Copy of TCP's award/work allocation letter(s).
- iv. Quantity certificate mentioning full detail of the goods inspected by the Inspection Company duly signed and stamped by the authorized officer of the Inspection/Survey Company.
- v. Detailed INSPECTION/SURVEY Report duly signed and stamped by the authorized officer of the Inspection/Survey Company.
- vi. Handing-over Report of TCP's Surveyors /Inspection Company.
- vii. Taking-over Report of TCP's Muqaddam mentioning that sugar is under his full control.
- viii. Any other document confirming the satisfactory performance of Inspection/Survey Company.
- ix. The lab test charges shall be reimbursed to Inspection/Survey Company upon provision of original invoice(s)/ receipts of the concerned labs.
- x. Taxes shall be applicable as per law.
- xi. Cost of lab test charges paid by the Inspection Company shall be reimbursed at actual on production of original payment receipt of the concerned lab.

15. RESOLUTION OF DIFFERENCE / DISPUTE BY ARBITRATION

Any dispute or difference between the parties touching, concerning or arising out of the contract which cannot be settled amicably shall finally and in a binding manner be settled by arbitration under the Pakistan Arbitration Act, 1940 by two arbitrators. Each party will appoint one arbitrator and the two arbitrators so appointed shall appoint an umpire before entering upon the reference. The Arbitration shall be conducted in Karachi and in English.

16. TERMINATION

TCP reserves the right to terminate the contract for breach of any of the foregoing terms and conditions without prejudice to other remedies.

17. CONTRACT

a. Following documents shall constitute the contract: -

- i. The tender notice and terms and conditions of the bidding documents along-with all annexes, the bid submitted by the successful bidder, integrity pact (if any), TCP's letter for acceptance of tender and award of work.
- ii. Any other document relating to award of contract.
- iii. The successful bidder immediately upon receipt of letter of acceptance of tender issued by TCP shall submit a signed contract agreement on judicial stamp paper of the value corresponding to the contract price alongwith the Performance Security Deposit of Rs. 1,000,000 as mentioned at Clause-8 above.

b. TCP reserves the right to reject any or all tenders subject to the provisions provided in Public Procurement Rules, 2004.



TRADING CORPORATION OF PAKISTAN PRIVATE LIMITED
BID FORM FOR INSPECTION/SURVEY OF SUGAR

Reference your tender No.LCP&QAD/____/(SUR)/2022 Dated: _____, published in daily _____ dated _____. We hereby offer following rates on per Metric Ton NET basis for INSPECTION/SURVEY of White Refined Sugar upto 300,000 MTs to be carried out as per the specification mentioned in the tender document and PSQCA/International trade practices and standards: -

Functions	Rate PMT in Pak Rupees(Net) for Inspection/Survey of cargo/ Packing Material (including all applicable duties and taxes)
All functions as mentioned by TCP in the tender document including INSPECTION/SURVEY of White Refined Sugar at the sugar mill(s)	PRK PMT/-

2. We have thoroughly read the Tender Notice, Terms & Conditions of the tender and we accept and confirm that we shall abide by all the terms and conditions of the tender, un-conditionally.

Name of Bidder: _____

CNIC No: _____

Designation: _____

Company: _____

NTN No: _____

Amount of Bid Security: _____

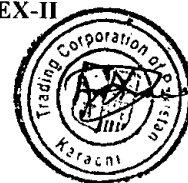
Pay order/Bank Draft No: _____ Date: _____

Name of issuing Bank: _____ Branch: _____

Signature: _____

Stamp: _____

Date: _____



QUALITY SPECIFICATIONS OF WHITE REFINED SUGAR

SPECIFICATIONS

SUGAR TO BE SUPPLIED SHALL MEET THE SPECIFICATIONS/REQUIREMENTS PRESCRIBED BY PAKISTAN STANDARDS & QUALITY CONTROL AUTHORITY (PSQCA) AS FOLLOWS:

S#.	Characteristics	Requirements Specification	Method of test (Ref. to appendix of this standard)
1	Polarization Min.	99.7° _s	ICUMSA GS2/3-1
2	Moisture (Loss on drying 3 hours at 105° C) % MAX	0.08	ICUMSA GS2/1/3-15
3	Invert Sugar, percent m/m, Max.	0.04	ICUMSA GS2-6
4	Ash, percent m/m Max.		
	i) Sulphate Ash	0.06	ICUMSA GS1/3/4/7/8-11
	ii) Conductivity Ash	0.04	ICUMSA GS2/3-17
5	Solution Colour ICUMSA Unit Max.	120	ICUMSA GS2/3-9
6	Sulphur Dioxide Mg/kg, Max.	15.0	ICUMSA GS2/7-33
7	Copper mg/kg, Max.	2.0	ICUMSA GS2/3/29
8	Arsenic mg/kg, Max.	1.0	ICUMSA GS2/3-25
9	Lead mg/kg, Max	1.0	ICUMSA GS2/1/3-27

Note: The relevant testing method of ISO, CAC and of other internationally recognized standard methods may be taken into account for analysis purpose.

PACKING & MARKING

- a) In standard packing as prescribed by PSQCA in new polypropylene (PP) bags. The contents of sugar in each bag should be 50 Kgs net. The bags should be as per specification given below:-

S. NO.	CHARACTERISTICS	REQUIREMENTS	TOLERANCE	METHOD OF TEST
1.	Dimension in mm (inch) Outside length	965 (38)	-25*	PS:ISO 22198-2008
	Outside width	559 (22)	-10*	
2.	Mass per sq. meter (gm)	95	-5%*	PS: ISO 3801-2002
3.	Mass per bag (gm)	105	-5%*	PS: ISO 3801-2002
4.	Density/dm (inch) (Minimum) Ends	43(11)	XXX	PS: ISO 7211/2-2002
	Picks	43(11)		
5.	Denier of tape (Minimum)	920	XXX	PS: ISO 7211/5-2002

*Plus tolerance is upto infinity.

- b) The sack shall be marked with information as required by the buyer using suitable ink and printing should be clear without any major smudges or missed portions.
- c) The Polypropylene sacks may also be marked with standard mark of PSQCA.

REQUIREMENTS: -

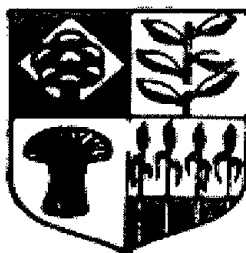
Joint bags	:	The sacks shall not be made from joint pieces.
Mass	:	The mass of sack as given in above table.
UV-resistance test	:	It is desirable by buyer and seller that the sacks are stabilized for U/V light.
Drop test	:	It is desirable by buyer and seller that the drop test shall be carried according to PS; 4879-2008.



LABELING:

a) Each bag shall be marked with the following:

(FRONT SIDE)



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TRADING CORPORATION OF PAKISTAN (PVT.) LIMITED
WHITE REFINED SUGAR

COUNTRY OF ORIGIN : PAKISTAN

NAME OF THE MILL

INITIALS OR TRADE MARK :

NET WEIGHT : 50 KGs.

CROP YEAR : 2022-23

EXPIRY DATE :

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← Name of Sugar Mill: _____

- b) FRB approved traceable Barcode for identification purpose.
- c) Any other information required by the buyer or by the law in force.

Note: It may be ensured that all the requirements and the standards prescribed by Pakistan Standards & Quality Control Authority shall be complied with strictly.



A G R E E M E N T

THIS AGREEMENT MADE AT Karachi on----- between Trading Corporation of Pakistan (PVT) Ltd, having its office at 4th & 5th floor, finance & Trade Centre, Shahrah-e-Faisal, Karachi (hereinafter referred to on the Corporation) of this part.

AND

M/s. ----- (hereinafter referred to as the INSPECTION/SURVEYER) of the other part. WHEREAS the Corporation is desirous of appointing INSPECTION/SURVEYER for the purpose of carrying out survey of the goods purchased from local sugar mills of the country.

AND WHEREAS M/s.----- have offered to perform the aforesaid services including all services actuary thereto and explained orally.

NOW THE AGREEMENT WITNESSTH OF FOLLOWS:

The Corporation hereby appoints M/s.----- holding a commoditysurveyor's license number asunder issued under the Relevant Actfor the duration of the contract, having fulfilled the conditions of such appointment: -

- 1) M/s.----- undertake to perform and or all the functions and duties and carry out any or all the obligations given below.
 - a. The appointment will initially be for one year extendable at the option of the Corporation on satisfactory performance of work.
 - b. That M/s. ----- had furnished a bank Guarantee or bankers payment Order in lieu of Bank Guarantee for Rs. 1,000,000/- (One Million) for due performance and faithful conduct of work entrusted to them.

2) FUNCTION:

The Surveyors (s) shallperform the following functions in connection with survey of the goods/sugar of the Corporation:

- i) Survey of the goods as mentioned hereunder in order to ensure that provisions of the relevant purchase contract and /or instructions issued by theCorporation are fully and satisfactorily compiled with.
- ii) Lot -wise random check-up weighment of the bags, andit's sampling as per PSQCA.
- iii) Certification of offered sugar's quantity, weighment of the bags and its sampling.
- iv) Sugar of "sound/saleable quality", as per the specifications specified in agreement with sugar mill (s) only, in 50 kgs PP bags as per PSQCA prescribed standards, shall be made available to TCP at the mill covered godowns, which may only be accepted if the specified requirements are complied with. If the bags are underweight, the tonnage shallbe proportionately reduced and accordingly indicated in the survey report. Sugar is to be accepted only after lot-wise random check-up weighment of the bags and its sampling is carried out.
- v) The Inspection Company shall draw **FIVE** sets of samples of sugar from each lot, for analysis jointly with the supplier representatives and other attending agencies, separately as per PSQCA



and International trade practice/standard. The movement in the lots offered for samples shall be stopped by the Surveyor until Lab results are received.

- vi) Ensure that the consignment so inspected is stored in safe, secure and covered godowns (provided by the mills) and sealed by the inspection/surveyor company. The sealed consignment shall then be handed over to the designated Maqaddam (s) for the purpose of proper security who will take care of the following.

- a. To ensure stocks are under fully control on behalf of TCP.
- b. Quantity at random is checked.
- c. Guards/Chowkidars are posted at mills premises round the clock.
- d. Stock reports are submitted to TCP accordingly of fortnightly basis
- e. Company's crested stock register all times is maintained.
- f. Bin Cards/ Stack Card are placed on the stock.
- g. In case any problem is faced, the same may be communicated to TCP in writing for rectification.
- h. The required numbers of samples/packets for reference purpose, are prepared, sealed and signed jointly with the sugar mills representatives.

3) **RATES:**

- a. For doing the above work the rate payable by the Corporation will be Rs.....PMT.
- b. Actual testing fee charged by laboratories shall be borne by the Corporation. The cost of receptacles used to contain the samples is included in the remuneration mentioned above.

4) **SUBMISSION OF SURVEY REPORTS:**

The Surveyor shall submit a report (eight copies) to the Deputy General Manager Incharge (LCP&QAD) of the Corporation of the work done by them for the consignment immediately after the goods have been delivered. In case of delay, they will submit an interim report within 7 (Seven) days of delivery, justifying such delay.

5) **SUBMISSION OF BILLS:**

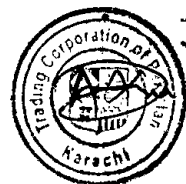
The bills for rendering the above said service (s) will be submitted in quadruplicate to the DGM Incharge (LCP&QA Division) of the Corporation as soon as possible after completing the operation for consignment entrusted to them for survey.

6) **CODE OF CONDUCT:**

The Third-Party Independent Surveyor shall not divulge, pass on or cause, either directly or indirectly, to divulge or pass on any information coming into their possession during the performance of function under this contract to any person(s) or organization (s) without the written authority of the Deputy General Manager Incharge (LCP&QAD) or any other higher management of the Corporation.

7) **TERMINATION OF CONTRACT:**

- (a) The Corporation reserves the right to terminate the contract for breach of any of the foregoing terms and conditions without prejudice to other remedies.
- (b) Before terminating the contract, the Corporation shall allow one month's time to surveyors for explaining any of their breach as a result of which the contract is contemplated to be terminated. The decision of the Corporation to terminate contract, shall however, be final and binding.
- (c) The Surveyors shall be responsible for their acts of negligence/default.



8) **DURATION OF AGREEMENT:**

This agreement shall remain effective till.....

M/s. _____ (Surveyors) _____

DGM Incharge (LCP&QAD)

WITNESS:

Signature: _____

Name: _____

Address: _____

Signature: _____

Name: _____

Address: _____
