



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ لمیٹڈ) Trading Corporation of Pakistan (Pvt) Limited

Phones : (92-21) 99202947-49 (3 Lines)
Fax : (92-21) 99202722, 99202595
E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Sindra Plaza,
Karachi. 75530 (Pakistan)

No. TCP(HR)/14-142/2021 Volume-I

9th June, 2021

OFFICE ORDER

Management has been pleased to constitute a Committee comprising of the following, to conduct inquiry on in the matter of fire incident at Cotton Godown, Mullan:-

- i) Mr. Israr Ahmed,
- ii) General Manager, R.O. Lahore
- iii) Mr. Muhammad Umair,
Manager (I.T. Cell)/P.O. Karachi
- iv) Mr. Shariq Muzammil,
Deputy Manager (Legal)/P.O. Karachi

2- The TORs of the Committee are as under:-

- (a) Inquiry into the reasons of the incident;
- (b) Finding any involvement / negligence on part of the relevant officers / officials;
- (c) Recommendations for action by REM&S / HR Division.

3- For any further relevant details/record, the REM & S Division may be contacted.

4- The Committee will submit its report within 15 days.

5- This issues with approval of the Chairman.

(Rashid Hussain)
General Manager (HR Division)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- Convener/Members of the Committee
- 5- General Manager, R.O. Lahore,
- 6- Incharge S.R.O. Mullan/Multan Godown.
- 7- Personal files of Convener/Members of the Committee



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Karachi, 75530 (Pakistan)

No. TCP(HR)/14-141/A/2021 Volume-I

14th April, 2021

OFFICE ORDER

Management has been pleased to constitute a Committee comprising of the following members, in pursuance of DAC directives dated 9th March, 2021 to conduct departmental inquiry on Audit Para 2.4.2.3 (ARPSE 2010-11) in the matter of Pre-payment and other receivable increased from Rs.210.992 million of previous year to Rs.2,910.186 million during 2009-10, the abnormal increase needs justification:-

- | | | | |
|------|---|---|----------|
| i) | Mr. Qadeer Ahmed,
G.M. (MA&T Division) | - | Convener |
| ii) | Mr. Sheeraz Ali Shahzad,
D.G.M. (D & POD) | - | Member |
| iii) | Mr. Jawad Hussain Qadri,
Manager (IA&I Division) | - | Member |

2- The TORs of the Committee are as under:-

To find out that whether there was any negligence on part of involved officers/officials in the default by the sugar mills.

- 3- For any further relevant details/record, the REM & S Division may be contacted.
4- The Committee will submit its report within 15 days.
5- This issues with approval of the Chairman.

(Rashid Hussain)
General Manager (HR Division)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



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No. TCP(HR)/14-141/F/2021/Volume-I

14th April, 2021

OFFICE ORDER

Management has been pleased to constitute a Committee comprising of the following members to conduct departmental inquiry regarding suspected loss of investment of Rs.87.50 million invested with Trust Investment Bank that whether investment was in approved framework or otherwise in audit para (4.4.2.6) & (4.4.4.2) reported in ARPSE 2014-15:-

- | | | | |
|------|---|---|----------|
| i) | Mr. Khizar Hayat,
GM (D&POD) | - | Convener |
| ii) | Mr. Zafarullah Zangejo,
D.G.M. Incharge (Accounts) | - | Member |
| iii) | Mr. Muhammad Zafar Iqbal,
Manager (Legal Division) | - | Member |

2- The TORs of the Committee are as under:-

To conduct inquiry with reference to negligence of involved officers/officials regarding investment as per approved framework or otherwise.

3- For any further relevant details/record, the Finance Division may be contacted.

4- The Committee will submit its report within 15 days.

5- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR Division)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
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- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



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No. TCP(HR)/14-141/G/2021 Volume-I

14th April, 2021

OFFICE ORDER

Management has been pleased to constitute a Committee comprising of the following members to conduct departmental inquiry, regarding non-recovery/adjustment of advance from three (03) sugar mills Rs.746.87 million and non-receipt of 28,176 MT sugar from 03 sugar mills:-

- | | | | |
|------|---|---|----------|
| i) | Mr. Qadeer Ahmed,
G.M. (MA & T Division) | - | Convener |
| ii) | Mr. Sheeraz Ali Shahzad,
D.G.M. (D & POD) | - | Member |
| iii) | Mr. Jawad Hussain Qadri,
Manager (IA&I Division) | - | Member |

2- The TORs of the Committee are as under:-

To find out that whether there was any negligence on part of involved officers/officials in the default by the sugar mills.

3- For any further relevant details/record, the D&PO Division may be contacted.

4- The Committee will submit its report within 15 days.

5- This issues with approval of the Chairman.

(Rasheed Hussain)
General Manager (HR Division)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



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No. TCP(HR)/14-141/1/2021 Volume-I

14th April, 2021

OFFICE ORDER

Management has been pleased to constitute a Committee comprising of the following members to conduct departmental inquiry regarding incident of fire at Korangi Godown in 2017:-

- | | | | |
|------|---|---|----------|
| i) | Mr. Khizar Hayat,
GM (D&POD) | - | Convener |
| ii) | Mr. Zafarullah Zangejo,
D.G.M. Incharge (Accounts) | - | Member |
| iii) | Mr. Muhammad Zafar Iqbal,
Manager (Legal Division) | - | Member |

2- The TORs of the Committee are as under:-

- | | |
|-----|--|
| i) | Determination of actual loss in view of NED report and both of the earlier inquiry reports. |
| ii) | Fixation of responsibility (if any) on TCP employee(s) responsible for negligence of duty as well as of implementation of SOPs as per the agreement for utilization of the premises. |

3- For any further relevant details/record, the REM & S Division may be contacted.

4- The Committee will submit its report within 15 days.

5- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR Division)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-4/2021

3rd August, 2021

OFFICE ORDER

Following officers have been nominated for monitoring of the duties of the staff deputed at Karachi Port Trust with immediate effect and until further orders:-

S. No.	Name & Designation	Shift
1-	Mr. Rashid Hussain, G.M.	Day
2-	Mr. Akhlaq Ahmed Samoo, Manager	Night

2- Dispatch & Port Operation Division will allow any leave (s) to the employees deputed at the KPT in consultation with the above officers and after approval of the Competent Authority. The In-charges of day and night shifts will submit daily reports regarding attendance of the staff in the respective shifts to the above nominated officers.

3- This issues with approval of the Competent Authority.


(Rashid Hussain)
General Manager (HR)

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Admn/Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/Divisional Heads, P.O. Karachi
- 5- Manager (HR -II Section)
- 6- I.T. Cell/ERP Pay roll
- 7- Cash Section
- 8- Computer Cell
- 9- Employees concerned
- 10- Personal files



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21st January, 2021

No. TCP(HR)/14-56/2020-21

OFFICE ORDER

Management is pleased to constitute a Committee consisting of the following to scrutinize the record of arrival/dispatch of Sugar at Pipri Godown and to sort out the reasons for discrepancy in the weight/bags of sugar arrived at and dispatched from the

Pipri Godown:-

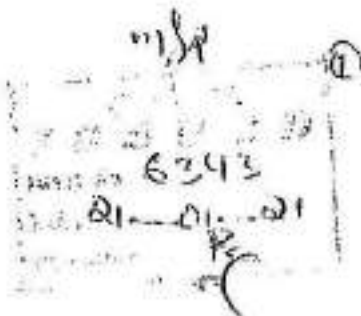
- i) Chief Internal Audit
- ii) General Manager (Godowns Division)
- iii) Manager (Dispatch & Port Operation Division)

- 2- The Committee shall submit its report in 15 days.
- 3- This is issued with approval of the Chairman.

(Zafarullah Zangejo)
D.G.M. Incharge (GA & HR)

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration/Operation)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Company Secretary
- 7- General Manager (Pipri Godown)
- 8- Members of the Committee
- 9- Personal file of the Members of the Committee
- 10- File No. TCP(HR)/14-139/2020
- 11- File No. TCP(HR)/13-4/2020





Trading Corporation of Pakistan (Pvt) Limited

No.TCP (HR)/17-205/2020

4th August, 2021

OFFICE ORDER

On the eve of his retirement w.e.f. 14-07-2021, the following retiring benefits are granted to Mr. Saeed-ur-Rehman, Ex-Manager, TCP under the rules:-

i)	Superannuation Increments	-	Two Increments
ii)	Retiring benefit after completion of 25 years of service	-	One month's gross salary
iii)	Service Award after rendering 50% or more service in his respective spell of 35-40 years.	-	One month's gross salary

2. The increments are granted for the purpose of calculation of retiring benefits only.
3. This issues with approval of the Chairman.

(Rashid Hussain)
General Manager (HR Division)

Mr. Saeed-ur-Rehman,
Ex-Manager,
TCP (Pvt.) Limited,
Karachi.

Distribution:-

1. Chief Financial Officer
2. Chief Internal Auditor
3. D.G.M. (HR-II Section)
4. Cash Section
5. PF/Gratuity Cell
6. Computer Cell
7. I.T. Cell/ERP Payroll



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021


4th August, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect and until further orders:-

S. No.	Name & Designation	From	To
1.	Mr. Rehmat Ali Jamali, Driver	Korangi Godown	A&C Division (For duty in Control Room)
2.	Mr. Asif Imran, Driver	A&C Division (presently deputed in Control Room)	Korangi Godown
3.	Mr. Ahsan Khan, Cotton Cleaner/Qasid	HR Division (HR-I Section)	IA & ID
4.	Mr. Muhammad Amir Khan, Qasid	IA & ID	HR Division (HR-I Section)

2. This issues with approval of the Competent Authority.


(Rashid Hussain)
General Manager (HR Division)

Distribution:

- 1- Secretary to Executive Director (Administration and Operations)
- 2- Chief Financial Officer
- 3- Chief Internal Auditor
- 4- General Manager (A&C Division)
- 5- D.G.M. (HR –II Section)
- 6- Manager Incharge (Korangi)
- 7- I.T. Cell/ERP Pay roll
- 8- Cash Section
- 9- Computer Cell
- 10- Employees concerned
- 11- Personal files



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Karachi, 75530 (Pakistan)

No. TCP(HR)/3-40/2020-21

3rd February, 2021

OFFICE ORDER

In pursuance of TCP's Board of Directors decision taken in its 344th meeting held on 22-01-2021, the revised Organizational Structure of TCP is hereby notified for information and necessary action.

(Zafarullah Zangejo)
D.G.M. Incharge (HR Division)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- Regional Office, Gwadar
- 11- Sub Regional Office, Multan
- 12- HR-II Section
- 13- GA Section
- 14- Cash Section
- 15- Computer Cell
- 16- I.T. Cell/ERP Pay Roll



Trading Corporation of Pakistan (Pvt) Limited

No.TCP (HR)/13-4/2020

4th August, 2021

OFFICE ORDER

The following employees earlier placed at the disposal of D & POD for Port Duty at Karachi Port Trust (KPT) vide Office Order of even number dated 14-07-2021 are hereby withdrawn and their replacement for port duty is mentioned against each as follows:-

Sr. No.	Name & Designation (Earlier Deputed)	Name & Designation (Replacement for Port duty)
1.	Mr. Anas Saeed, Assistant Manager (A&C Division)	Mr. Sanaullah Mughal, Deputy Manager (A&C Division)
2.	Mr. Kanwar Iftikhar, Assistant (Legal Division)	Mr. Ali Ahmed Abrejo, Junior Assistant (A & C Division)
3.	Mr. Muhammad Asif, Assistant (Secretary Division)	Mr. Farman Ali Burdi, Assistant (Pipri Godown)
4.	Mr. Waheed Muhammad, Assistant (IA & ID)	Mr. Muhammad Qasim, Junior Assistant (D & POD)
5.	Mr. Muhammad Khalid, Junior Assistant (Finance Division)	Mr. Khalid Mehmood Shah, Fork Lift Operator (Korangi Godown)

2. Mr. Muhammad Bilal Zamir, Assistant (HR-I Section) is deputed in Control Room for record keeping/reconciliation of the attendance of staff deputed at Port being received to Control Room on daily basis.

3. This issues with approval of the Competent Authority.



(Rashid Hussain)

General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- All General Managers/Divisional Heads, P.O. Karachi
- 7- D.G.M. (HR -II Section)
- 8- Incharges (Pipri & Korangi Godowns)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- Employees concerned
- 12- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-4/2020

6th August, 2021

OFFICE ORDER

The following officers/officials are deputed for Port duty at Karachi Port Trust (KPT) during the discharge and dispatch of sugar and wheat operation with immediate effect and until further order:-

Sr. No.	Name & Designation	Present place of Posting	Shift
1.	Mr. Zahid Khan, Manager	Legal Division	Day
2.	Mr. Zulfiqar Ali Bhutto, Deputy Manager	Pipri Godown	
3.	Mr. Khalid Hussain, Assistant	Korangi Godown	
4.	Mr. Muhammad Naeem Iqbal, Assistant	REMS Division	
5.	Mr. Naeemuddin, Junior Assistant	Finance Division	Night
6.	Mr. Muhammad Hassan Jamali, Assistant Manager	IA & ID	
7.	Mr. Waqas Ahmed, Assistant	Finance Division	
8.	Mr. Muhammad Saghir, Assistant	HR-II Section	
9.	Mr. Azhar Ali Samejo, Godown Keeper	Landhi Godown	

2. Syed Hassan Mehmood Jaffari, Junior Assistant is nominated for coordination of reports between Karachi Port Trust and D & POD teams regarding vessel inspections (DPP & PSQCA etc.) and port passes.

3. Mr. Sheraz Ali Shahzad, D.G.M. (D& POD) will monitor the overall mobilization of staff at ports for different vessel related inspections & transportation/baggaging etc. by the recipient agencies, including timely disposal/unloading of vessels.

4. All the above employees, who have been deputed for port duty are advised to perform their duties at port as advised by G M (D&POD). Immediate reporting at assigned duty may be submitted to HR Division (through D & POD by today positively).

5. This issues with approval of the Competent Authority.


Rashid Hussain
General Manager (HR Division)

P.T.O.



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Finance & Trade Centre
Shahrah-e-Faisal
Karachi. 75530

No. TCP (HR)/19-306/2011

August 13, 2021

OFFICE ORDER

With reference to his request dated 11-08-2021, Mr. Muhammad Hannan, Assistant Manager (Accounts) is granted twenty (20) days Ex-Pakistan Leave w.e.f. 16-08-2021 to 04-09-2021 with permission to visit Iraq for ziarat purpose.

2. This issues with approval of the Chairman


(Rashid Hussain)
General Manager (HR)



Mr. Muhammad Hannan,
Assistant Manager (Accounts),
TCP (Pvt.) Ltd.
Karachi

Copy to:-

1. Deputy General Manager (Accounts)
2. Computer Cell

13/8/21



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (IIR)/13-1/2021

13th August, 2021

OFFICE ORDER

The transfer of Mr. Muhammad Hasnain Naveed, Deputy Manager from Sub Regional Office, Multan to Principal Office, Karachi made vide Office Order of even number dated 10-08-2021 is hereby withdrawn and stands cancelled.

2. Mr. Noman Arshad, Assistant Manager is transferred from Sub Regional Office, Multan to Principal Office, Karachi for current operation of sugar/wheat with immediate effect and until further orders. He is advised to report to IIR Division, P.O. Karachi on 20th August, 2021 without fail.

3. This issues with approval of the Chairman.


Rashid Hussain
General Manager (IIR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (R.O. Lahore)
- 7- General Manager (D&POD)
- 8- D.G.M. (IIR -II Section)
- 9- Incharge (S.R.O. Multan)
- 10- I.T. Cell/ERP Pay roll
- 11- Cash Section
- 12- Computer Cell
- 13- Employees concerned
- 14- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

16th August, 2021

OFFICE ORDER

The transfer of the following two employees earlier made vide Office Orders of even number dated 10-08-2021 and 13-08-2021 respectively is hereby withdrawn and stands cancelled:-

- i) Mr. Waqas Asghar Mir, Assistant (R.O. Islamabad)
- ii) Mr. Noman Arshad, Assistant Manager (S.R.O. Multan)

2. This issues with approval of the Chairman.


Rashid Hussain
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (D&POD)
- 7- D.G.M. (HR-II Section)
- 8- Incharge (S.R.O. Multan)
- 9- Incharge (R.O. Islamabad)
- 10- I.T. Cell/ERP Pay roll
- 11- Cash Section
- 12- Computer Cell
- 13- Officials concerned
- 14- Personal files



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No. TCP(HR)/14-141/J/2021 Volume-I

24th August, 2021

OFFICE ORDER

In pursuance of DAC directives dated 17-08-2021, the following Committee has been constituted to conduct denovo inquiry regarding incident of fire at Korangi Godown in 2017, as per following Composition:-

- | | | | |
|------|--|---|----------|
| i) | Mr. Rashid Hussain
General Manager (HR) | - | Convener |
| ii) | Mr. Muhammad Kamil,
Manager (IA&ID) | - | Member |
| iii) | Mr. Muhammad Umair
Manager (IT Cell) | - | Member |

2- TORs of the Committee are proposed as under: -

- i) Determination of actual loss in view of NED report and both of the earlier inquiry reports.
- ii) Fixation of responsibility (if any) on TCP employees(s) responsible for negligence of duty as well as of implementation of SOPs as per the agreement for utilization of the premises.

3- This issues with approval of the Competent Authority.

(Jawad Hussain Qadri)
Manager (HR-I)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



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No. TCP(HR)/14-141/J/2021 Volume-I

24th August, 2021

OFFICE ORDER

In pursuance of DAC directives dated 17-08-2021, the following Committee has been constituted to conduct denovo inquiry regarding incident of fire at Korangi Godown in 2017, as per following Composition:-

- | | | | |
|------|---|---|----------|
| i) | Mr. Rashid Hussin
General Manager (HR) | - | Convener |
| ii) | Mr. Muhammad Kamil,
Manager (IA&ID) | - | Member |
| iii) | Mr. Muhammad Umair
Manager (IT Cell) | - | Member |

2- TORs of the Committee are proposed as under: -

- i) Determination of actual loss in view of NED report and both of the earlier inquiry reports.
- ii) Fixation of responsibility (if any) on TCP employees(s) responsible for negligence of duty as well as of implementation of SOPs as per the agreement for utilization of the premises.

3- This issues with approval of the Competent Authority.

(Jawad Hussain Qadri)
Manager (HR-I)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

10th August, 2021


OFFICE ORDER

The following officers/officials are transferred from Regional /Sub Regional Offices to Principal Office, Karachi for port duty for current operation of sugar /wheat with immediate effect until further orders:-

Sr. No.	Name	Designation	Transfer from
1.	Mr. Amjad Ali Baloch	Manager	R.O. Islamabad
2.	Mr. Waqas Asghar Mir	Assistant	R.O. Islamabad
3.	Mr. Adnan Yousuf	Junior Assistant	R.O. Islamabad
4.	Mr. Khizar Hayat	Qasid	R.O. Islamabad
5.	Mr. Zakaul Latif	Assistant Manager	R.O. Lahore
6.	Mr. Muhammad Fayyaz	Junior Assistant	R.O. Lahore
7.	Mr. Irshad Hussain Khan	Junior Assistant	R.O. Lahore
8.	Mr. Jamaluddin	Godown Assistant	R.O. Lahore
9.	Malik Irfan Ellahi	D.M.O.	R.O. Lahore
10.	Mr. Muhammad Shahzad Noor	Qasid	R.O. Lahore
11.	Mr. Muhammad Hasnain Naveed	Deputy Manager	S.R.O. Multan
12.	Mr. Jamshed Kaleem	Assistant Manager	S.R.O. Multan
13.	Mr. Akhtar Abbas	Assistant Manager	S.R.O. Multan
14.	Mr. Muhammad Imran S/o M. Hayat	Assistant Manager	S.R.O. Multan
15.	Mr. Noor-ul-Amin	Assistant Manager	S.R.O. Multan
16.	Rao Adnan Ahmed	Assistant Manager	S.R.O. Multan
17.	Mr. Tariq Mahmood	Assistant	S.R.O. Multan
18.	Mr. Muhammad Imran	Assistant	S.R.O. Multan
19.	Mr. Qaiser Zaman	Assistant	S.R.O. Multan
20.	Mr. Fahad Mehmood	Assistant	S.R.O. Multan
21.	Mr. Iftikhar Hussain	Junior Assistant	S.R.O. Multan
22.	Mr. Muhammad Jameel	Junior Assistant	S.R.O. Multan
23.	Mr. Muhammad Waseem	Junior Assistant	S.R.O. Multan
24.	Mr. Muhammad Qasim S/o M. Tahir	Junior Assistant	S.R.O. Multan
25.	Mr. Qaiser Abbas	Computer Operator	S.R.O. Multan
26.	Mr. Tahir Abbas	Computer Operator	S.R.O. Multan
27.	Mr. Muhammad Iqbal S/o M. Ishaq	Godown Keeper	S.R.O. Multan
28.	Hafiz Amanullah	Godown Assistant	S.R.O. Multan
29.	Mr. Muhammad Naeem	Cotton Cleaner	S.R.O. Multan
30.	Mr. Mushtaq Ahmed	Qasid	S.R.O. Multan

2. The above officials are advised to report to HR Division, P.O. Karachi latest by 12:00 hours on 17th August, 2021 without fail.

3. This issues with approval of the Chairman.


Rashid Hussain
General Manager (HR Division)

P.T.O.

6



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (IIR)/13-1/2021

13th August, 2021

OFFICE ORDER

The transfer of Mr. Muhammad Hasnain Naveed, Deputy Manager from Sub Regional Office, Multan to Principal Office, Karachi made vide Office Order of even number dated 10-08-2021 is hereby withdrawn and stands cancelled.

2. Mr. Noman Arshad, Assistant Manager is transferred from Sub Regional Office, Multan to Principal Office, Karachi for current operation of sugar/wheat with immediate effect and until further orders. He is advised to report to IIR Division, P.O. Karachi on 20th August, 2021 without fail.

3. This issues with approval of the Chairman.


Rashid Hussain
General Manager (IIR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (R.O. Lahore)
- 7- General Manager (D&POD)
- 8- D.G.M. (IIR -II Section)
- 9- Incharge (S.R.O. Multan)
- 10- I.T. Cell/ERP Pay roll
- 11- Cash Section
- 12- Computer Cell
- 13- Employees concerned
- 14- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

16th August, 2021

OFFICE ORDER

The transfer of the following two employees earlier made vide Office Orders of even number dated 10-08-2021 and 13-08-2021 respectively is hereby withdrawn and stands cancelled:-

- i) Mr. Waqas Asghar Mir, Assistant (R.O. Islamabad)
- ii) Mr. Noman Arshad, Assistant Manager (S.R.O. Multan)

2. This issues with approval of the Chairman.


Rashid Hussain
General Manager (IIR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (D&POD)
- 7- D.G.M. (IIR -II Section)
- 8- Incharge (S.R.O. Multan)
- 9- Incharge (R.O. Islamabad)
- 10- I.T. Cell/ERP Pay roll
- 11- Cash Section
- 12- Computer Cell
- 13- Officials concerned
- 14- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

9th August, 2021

OFFICE ORDER

Following transfers and postings are made with immediate effect and until further orders:-

Sr. No.	Name & Designation	From	To
1.	Mr. Muzaffar Hussain, General Manager	Local Commodity Procurement & Quality Assurance Division	Pipri Godown
2.	Mr. Sher Muhammad Mahar, Dy. General Manager	Chairman Secretariat	As DGM (Incharge) Local Commodity Procurement and Quality Assurance Division and Additional charge of the Staff Officer to Chairman.

2. Mr. Hans Hussain Soomro, Chief Internal Auditor is assigned the additional charge of Company Secretary in addition to his own duties.

3. This issues with approval of the Chairman.

(Rashid Hussain)
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi
- 8- Officers Concerned
- 9- D.G.M. (HR -II Section)
- 10- Incharges, Landhi & Korangi Godowns
- 11- I.T. Cell/ERP Pay roll
- 12- Cash Section
- 13- Computer Cell
- 14- Employees concerned
- 15- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

23rd August, 2021

OFFICE ORDER

Mr. Tauqeer-ul-Islam, Godown Assistant is transferred from Administration and Coordination Division, Principal Office, Karachi and posted at Regional Office, Gwadar with immediate effect until further orders. He is relieved from A & C Division and directed to join his duty at R.O. Gwadar.

2. This issues with approval of the Chairman.


Rashid Hussain
General Manager (HR Division)

Mr. Tauqeer-ul-Islam,
Godown Assistant,
TCP (Pvt.) Limited,
Karachi

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- General Manager (A & C Division)
- 6- General Manager (D&POD)
- 7- D.G.M. (HR -II Section)
- 8- Manager (I.T. Cell)/ERP Pay roll
- 9- R.O. Gwadar
- 10- Cash Section
- 11- Computer Cell
- 12- Personal File



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

4th August, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect and until further orders:-

S. No.	Name & Designation	From	To
1.	Mr. Rehmat Ali Jamali, Driver	Korangi Godown	A&C Division (For duty in Control Room)
2.	Mr. Asif Imran, Driver	A&C Division (presently deputed in Control Room)	Korangi Godown
3.	Mr. Ahsan Khan, Cotton Cleaner/Qasid	HR Division (HR-I Section)	IA & ID
4.	Mr. Muhammad Amir Khan, Qasid	IA & ID	HR Division (HR-I Section)

2. This issues with approval of the Competent Authority.


(Rashid Hussain)
General Manager (HR Division)

Distribution:

- 1- Secretary to Executive Director (Administration and Operations)
- 2- Chief Financial Officer
- 3- Chief Internal Auditor
- 4- General Manager (A&C Division)
- 5- D.G.M. (HR -II Section)
- 6- Manager Incharge (Korangi)
- 7- I.T. Cell/ERP Pay roll
- 8- Cash Section
- 9- Computer Cell
- 10- Employees concerned
- 11- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

23rd August, 2021

OFFICE ORDER

Mr. Muhammad Qasim, Junior Assistant (HR-II Section) shall perform duty with Chief Medical Officer (CMO) on daily basis from 02:00 p.m. to 05:00 p.m.-

Rashid Hussain
General Manager (HR Division)

Mr. Muhammad Qasim,
Junior Assistant (HR-II Section),
TCP (Pvt.) Limited,
Karachi

Copy to:-

- 1- Chief Medical Officer
- 2- D.G.M. (HR-II)
- 3- Notice Board
- 4- Personal file



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

25th August, 2021

OFFICE ORDER

Mr. Khayal Gul, Driver (R.O. Islamabad) is allowed to perform temporary official duties at Regional Office, Lahore for one week from 23-08-2021 to 30-08-2021.

2. This issues with approval of the Chairman.


Iqbal Hussain Qadri
Manager (HR-I)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (R.O. Lahore)
- 7- D.G.M. (HR-II Section)
- 8- I.T. Cell/ERP-Pay roll



Trading Corporation of Pakistan (Pvt) Limited


No. TCP (HR)/13-1/2021

25th August, 2021

OFFICE ORDER

Mr. Khayal Gul, Driver (R.O. Islamabad) is allowed to perform temporary official duties at Regional Office, Lahore for one week from 23-08-2021 to 30-08-2021.

2. This issues with approval of the Chairman.


Jawad Hussain Qadri
Manager (HR-I)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (R.O. Lahore)
- 7- D.G.M. (HR-II Section)
- 8- I.T. Cell/ERP Pay roll



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

30th August, 2021

OFFICE ORDER

Mr. Qaiser Abbas, Computer Operator (presently deputed at KPT) is transferred from Principal Office, Karachi and posted at Sub Regional Office, Multan at his own request with immediate effect until further orders.

2. Mr. Qaiser Abbas, Computer Operator shall not be entitled for any transfer grant or TA/DA.
3. This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR Division)

Mr. Qaiser Abbas,
Computer Operator,
TCP (Pvt.) Limited,
Karachi

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- General Manager (D&POD)
- 6- General Manager (R.O. Lahore)
- 7- D.G.M. (HR -II Section)
- 8- Manager (I.T. Cell)/ERP Pay roll
- 9- S.R.O. Multan
- 10- Cash Section
- 11- Computer Cell
- 12- Control Room
- 13- Personal File



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)/17-181/2021

31st August, 2021

OFFICE ORDER

In pursuance of Ministry of Commerce, Government of Pakistan, Islamabad Notification No.6(5)/2020-AOs-IIR dated 24th August, 2021 and Establishment Division's Notification No.1/370/2020-E-4 dated 10th August, 2021, Ms. Saqiba Mannan, a BS-18 officer of Inland Revenue Service (IRS), has assumed the charge in Trading Corporation of Pakistan (Pvt.) Limited, Karachi as Deputy General Manager (BS-18) on deputation basis on standard terms and conditions for a period of three (03) years w.e.f. 27th August, 2021.

- 2- This issues with approval of the Chairman.

(Rashid Hussain)
General Manager (HR)

Ms. Saqiba Mannan,
Deputy General Manager,
TCP (Pvt.) Limited,
Karachi.

Copy forwarded to alongwith charge assumption report:-

- 1- Chairman Federal Board of Revenue, Islamabad
- 2- Section Officer (AOs-IIR), Ministry of Commerce, Islamabad.
- 3- Section Officer (E-4), Establishment Division, Islamabad
- 4- AGPR Islamabad/Karachi.

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Offices / Sub Regional Office
- 9- I.T. Cell/ERP Pay Roll
- 10- HR-II Section
- 11- GA Section
- 12- Computer Cell
- 13- Cash Section
- 14- File No. TCP(HR)/7-14/2021



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)14-145/2021

31st August, 2021

OFFICE ORDER

Subject: - **IMPLEMENTATION OF THE JUDGMENT OF HONORABLE SUPREME COURT OF PAKISTAN DATED 17-08-2021**

With reference to Honorable Supreme Court of Pakistan Judgment dated 17-08-2021, titled Muhammad Afzal and other versus the Secretary Establishment Division Islamabad and other through which the Sacked Employees (Reinstatement) Ordinance, 2009 and Act, 2010 declared ultra vires to the Constitution.

2. The below mentioned individuals who were reinstated under the Sacked Employees (Reinstatement) Ordinance, 2009 and Act, 2010 and are still in service stand relieved from their services with immediate effect:

- i) Mr. Farman Ali Chohan, General Manager
- ii) Mr. Naimatullah Shaikh, General Manager
- iii) Mr. Muzaffar Hussain, General Manager
- iv) Mr. Barkat Ali Jokhio, General Manager

3. In terms of the operating paras of the Judgment, the amount received as back benefits at the time of their reinstatement are recoverable. The amount received on account of advances / loans etc. is also recoverable. The recoverable amount shall be communicated separately to the above mentioned individuals for depositing the same with the TCP.

4. This issues with the approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Offices/Sub Regional Office
- 9- I.T. Cell/ERP Pay Roll
- 10- HR-II Section
- 11- Computer Cell
- 12- Cash Section
- 13- Officers concerned
- 14- Personal File



Trading Corporation of Pakistan (Pvt.) Limited

Karachi

No. TCP (HR)/16-212/2020

August 31, 2021

OFFICE ORDER

With reference to his request dated 26-08-2021, of Mr. Israr Ahmed, G.M. Regional Office (Lahore) is allowed Quarantine period from 26-08-2021 to 04-09-2021 as he is COVID-19 positive.

2. This issues with approval of the Chairman.

(Jawad Hussain Qadri)
Manager (HR-I)

Mr. Israr Ahmed,
General Manager
Regional Office,
TCP (Pvt.) Ltd,
Lahore.

Copy to:-

1. S.O to Chairman
2. Secretary to Executive Director (Finance)
3. Secretary to Executive Director (Admin)



Trading Corporation of Pakistan (Pvt.) Limited

Karachi

No. TCP (HR)/17-177/2021

August 31, 2021

OFFICE ORDER

With reference to his request dated 27-08-2021, of Mr. Zafarullah Zangejo, D.G.M. Incharge (A&C Division) is allowed Quarantine period from 26-08-2021 to 09-09-2021 as he is COVID-19 positive.

3. Mr. Rashid Hussain, G. M (HR) will look after the work during the leave period of Mr. Zafarullah Zangejo, D.G.M. Incharge (A&C Division).
2. This issues with approval of the Chairman.


(Jawad Hussain Qadri)
Manager (HR-I)

Mr. Zafarullah Zangejo,
D.G.M. Incharge (A&C Division)

Mr. Rashid Hussain,
G. M (HR)

Copy to:-

1. S.O to Chairman
2. Secretary to Executive Director (Finance)
3. Secretary to Executive Director (Admin)
4. All G. Ms/Incharges P.O Karachi



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)/17-181/2021

31st August, 2021

OFFICE ORDER

In pursuance of Ministry of Commerce, Government of Pakistan, Islamabad Notification No.6(5)/2020-AOs-IIR dated 24th August, 2021 and Establishment Division's Notification No.1/370/2020-E-4 dated 10th August, 2021, Ms. Saqiba Mannan, a BS-18 officer of Inland Revenue Service (IRS), has assumed the charge in Trading Corporation of Pakistan (Pvt.) Limited, Karachi as Deputy General Manager (BS-18) on deputation basis on standard terms and conditions for a period of three (03) years w.e.f. 27th August, 2021.

- 2- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Ms. Saqiba Mannan,
Deputy General Manager,
TCP (Pvt.) Limited,
Karachi.

Copy forwarded to alongwith charge assumption report:-

- 1- Chairman Federal Board of Revenue, Islamabad
- 2- Section Officer (AOs-IIR), Ministry of Commerce, Islamabad.
- 3- Section Officer (E-4), Establishment Division, Islamabad
- 4- AGPR Islamabad/Karachi.

Distribution:-

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Offices / Sub Regional Office
- 9- I.T. Cell/ERP Pay Roll
- 10- HR-II Section
- 11- GA Section
- 12- Computer Cell
- 13- Cash Section
- 14- File No. TCP(HR)/7-14/2021



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)/17-181/2021

31st August, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect and until further orders: -

S. No.	Name & Designation	From	To
1.	Ms. Saqiba Mannan, Deputy General Manager	Assumed the charge on deputation basis.	Incharge Accounts Division
2.	Mr. Zafarullah Zangejo, Deputy General Manager	Accounts Division	Incharge Administration & Coordination Division

2- This issues with approval of the Chairman.

(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- Sub Regional Office, Multan
- 11- Regional Office, Gwadar
- 12- I.T. Cell/ERP Pay Roll
- 13- HR-II Section
- 14- GA Section
- 15- Computer Cell
- 16- Cash Section
- 17- File No. TCP(HR)/13-1/2021
- 18- Personal files



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)/17-181/2021

31st August, 2021

OFFICE ORDER

In pursuance of Ministry of Commerce, Government of Pakistan, Islamabad Notification No.6(5)/2020-AOs-HR dated 24th August, 2021 and Establishment Division's Notification No.1/370/2020-E-4 dated 10th August, 2021, Ms. Saqiba Mannan, a BS-18 officer of Inland Revenue Service (IRS), has assumed the charge in Trading Corporation of Pakistan (Pvt.) Limited, Karachi as Deputy General Manager (BS-18) on deputation basis on standard terms and conditions for a period of three (03) years w.e.f. 27th August, 2021.

- 2- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Ms. Saqiba Mannan,
Deputy General Manager,
TCP (Pvt.) Limited,
Karachi.

Copy forwarded to alongwith charge assumption report:-

- 1- Chairman Federal Board of Revenue, Islamabad
- 2- Section Officer (AOs-HR), Ministry of Commerce, Islamabad.
- 3- Section Officer (E-4), Establishment Division, Islamabad
- 4- AGPR Islamabad/Karachi.

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Offices / Sub Regional Office
- 9- I.T. Cell/ERP Pay Roll
- 10- HR-II Section
- 11- GA Section
- 12- Computer Cell
- 13- Cash Section
- 14- File No. TCP(HR)/7-14/2021



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)/17-181/2021

31st August, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect and until further orders: -

S. No.	Name & Designation	From	To
1.	Ms. Saqiba Mannan, Deputy General Manager	Assumed the charge on deputation basis.	Incharge Accounts Division
2.	Mr. Zafarullah Zangejo, Deputy General Manager	Accounts Division	Incharge Administration & Coordination Division

2- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- Sub Regional Office, Multan
- 11- Regional Office, Gwadar
- 12- I.T. Cell/ERP Pay Roll
- 13- HR-II Section
- 14- GA Section
- 15- Computer Cell
- 16- Cash Section
- 17- File No. TCP(HR)/13-1/2021
- 18- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

10th August, 2021


OFFICE ORDER

The following officers/officials are transferred from Regional /Sub Regional Offices to Principal Office, Karachi for port duty for current operation of sugar /wheat with immediate effect until further orders:-

Sr. No.	Name	Designation	Transfer from
1.	Mr. Amjad Ali Baloch	Manager	R.O. Islamabad
2.	Mr. Waqas Asghar Mir	Assistant	R.O. Islamabad
3.	Mr. Adnan Yousuf	Junior Assistant	R.O. Islamabad
4.	Mr. Khizar Hayat	Qasid	R.O. Islamabad
5.	Mr. Zekaul Latif	Assistant Manager	R.O. Lahore
6.	Mr. Muhammad Fayyaz	Junior Assistant	R.O. Lahore
7.	Mr. Irshad Hussain Khan	Junior Assistant	R.O. Lahore
8.	Mr. Jamaluddin	Godown Assistant	R.O. Lahore
9.	Malik Irfan Ellahi	D.M.O.	R.O. Lahore
10.	Mr. Muhammad Shahzad Noor	Qasid	R.O. Lahore
11.	Mr. Muhammad Hasnain Naveed	Deputy Manager	S.R.O. Multan
12.	Mr. Jamshed Kaleem	Assistant Manager	S.R.O. Multan
13.	Mr. Akhtar Abbas	Assistant Manager	S.R.O. Multan
14.	Mr. Muhammad Imran S/o M. Hayat	Assistant Manager	S.R.O. Multan
15.	Mr. Noor-ul-Amin	Assistant Manager	S.R.O. Multan
16.	Rao Adnan Ahmed	Assistant Manager	S.R.O. Multan
17.	Mr. Tariq Mahmood	Assistant	S.R.O. Multan
18.	Mr. Muhammad Imran	Assistant	S.R.O. Multan
19.	Mr. Qaiser Zaman	Assistant	S.R.O. Multan
20.	Mr. Fahad Mehmood	Assistant	S.R.O. Multan
21.	Mr. Iftikhar Hussain	Junior Assistant	S.R.O. Multan
22.	Mr. Muhammad Jameel	Junior Assistant	S.R.O. Multan
23.	Mr. Muhammad Waseem	Junior Assistant	S.R.O. Multan
24.	Mr. Muhammad Qasim S/o M. Tahir	Junior Assistant	S.R.O. Multan
25.	Mr. Qaiser Abbas	Computer Operator	S.R.O. Multan
26.	Mr. Tahir Abbas	Computer Operator	S.R.O. Multan
27.	Mr. Muhammad Iqbal S/o M. Ishaq	Godown Keeper	S.R.O. Multan
28.	Hafiz Amanullah	Godown Assistant	S.R.O. Multan
29.	Mr. Muhammad Naeem	Cotton Cleaner	S.R.O. Multan
30.	Mr. Mushtaq Ahmed	Qasid	S.R.O. Multan

2. The above officials are advised to report to HR Division, P.O. Karachi latest by 12:00 hours on 17th August, 2021 without fail.

3. This issues with approval of the Chairman.


Rashid Hussain
General Manager (HR Division)

P.T.O.



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-4/2020

3rd September, 2021

OFFICE ORDER

The Board of Directors in its 354th meeting held on 28-08-2021, decided to grant incidental allowance to those TCP employees who are deployed to perform duties at the port terminals, Godowns and Control Room in connection with the current import operation (except for the contract employees and to be replaced with permanent employees of the corporation, in case already posted for such duty), w.e.f. August, 2021 to April, 2022 at the rate of Rs.800/- per day for officers (subject to maximum of Rs.20,000 per month) and Rs.600/- per day for staff (subject to maximum of Rs.15,000 per month).

2. The incidental allowance shall be granted to the employees subject to their satisfactory performance and attendance to be certified by respective Incharges at the port terminals, Godowns and control room and countersigned by General Manager (D & POD), in writing on monthly basis.


Rashid Hussain
General Manager (HR)

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- General Manager (D & POD)
- 8- D.G.M. (HR -II Section)
- 9- Manager (I.T. Cell)/ERP Pay roll
- 10- Cash Section
- 11- Control Room



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)14-145/2021

31st August, 2021

OFFICE ORDER

Subject: - **IMPLEMENTATION OF THE JUDGMENT OF HONORABLE SUPREME COURT OF PAKISTAN DATED 17-08-2021**

With reference to Honorable Supreme Court of Pakistan Judgment dated 17-08-2021, titled Muhammad Afzal and other versus the Secretary Establishment Division Islamabad and other through which the Sacked Employees (Reinstatement) Ordinance, 2009 and Act, 2010 declared ultra vires to the Constitution.

2. The below mentioned individuals who were reinstated under the Sacked Employees (Reinstatement) Ordinance, 2009 and Act, 2010 and are still in service stand relieved from their services with immediate effect:

- i) Mr. Farman Ali Chohan, General Manager
- ii) Mr. Naimatullah Shaikh, General Manager
- iii) Mr. Muzaffar Hussain, General Manager
- iv) Mr. Barkat Ali Jokhio, General Manager

3. In terms of the operating paras of the Judgment, the amount received as back benefits at the time of their reinstatement are recoverable. The amount received on account of advances / loans etc. is also recoverable. The recoverable amount shall be communicated separately to the above mentioned individuals for depositing the same with the TCP.

4. This issues with the approval of the Chairman.

(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Offices/Sub Regional Office
- 9- I.T. Cell/ERP Pay Roll
- 10- HR-II Section
- 11- Computer Cell
- 12- Cash Section
- 13- Officers concerned
- 14- Personal File





Trading Corporation of Pakistan (Pvt) Limited

No. TCP (A)TR-2(Purchase)/2011

21st September, 2021

OFFICE ORDER

Mr. Muhammad Iqbal, Driver is deputed with Mr. Rashid Hussain, General Manager (HR Division) under Transport/Car Monetization Policy with effect from 20-09-2021.

2. This issues with approval of the Competent Authority.


(Jawad Hussain Qadri)
Manager (HR-I)

Mr. Rashid Hussain,
General Manager (HR Division),
TCP (Pvt.) Limited,
Karachi

Mr. Muhammad Iqbal,
Driver,
TCP (Pvt.) Limited,
Karachi

Distribution:-

1. Chief Financial Officer
2. D.G.M. (HR-II Section)
3. Manager (I.T. Cell)/ERP Payroll
4. Cash Section
5. Officials concerned
6. Personal files



Trading Corporation of Pakistan (Pvt) Limited


No. TCP (A)TR-2(Purchase)/2011

21st September, 2021

OFFICE ORDER

Mr. Muhammad Iqbal, Driver is deputed with Mr. Rashid Hussain, General Manager (HR Division) under Transport/Car Monetization Policy with effect from 20-09-2021.

2. This issues with approval of the Competent Authority.


(Jawad Hussain Qadri)
Manager (HR-I)

Mr. Rashid Hussain,
General Manager (HR Division),
TCP (Pvt.) Limited,
Karachi

Mr. Muhammad Iqbal,
Driver,
TCP (Pvt.) Limited,
Karachi

Distribution:-

1. Chief Financial Officer
2. D.G.M. (HR-II Section)
3. Manager (I.T. Cell)/ERP Payroll
4. Cash Section
5. Officials concerned
6. Personal files



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

TCP (HR)/16-213/2021

22nd September, 2021

OFFICE ORDER

In pursuance of Establishment Division, Cabinet Secretariat, Government of Pakistan, Islamabad's Notification No.1/259/2021-B-4, dated 21st September, 2021, Syed Rafeo Bashir Shah, a BS-21 officer of the Commerce & Trade Group, has assumed the charge of the post of the Chairman, Trading Corporation of Pakistan (Pvt.) Limited on deputation basis, on standard terms and conditions, w.e.f. 22-09-2021 (FN) and until further orders.


(Rashid Hussain)
General Manager (HR)

Syed Rafeo Bashir Shah,
Chairman,
TCP (Pvt.) Limited,
Karachi.

Copy alongwith charge assumption report is forwarded to:-

- 1- The Secretary Cabinet Division, Islamabad.
- 2- The Secretary, Establishment Division, Islamabad
- 3- The Secretary, Commerce Division, Islamabad
- 4- AGPR Office, Islamabad/Karachi.

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- Sub Regional Office, Multan
- 11- Regional Office, Gwadar
- 12- I.T. Cell/ERP Pay Roll
- 13- HR-II Section
- 14- GA Section
- 15- Computer Cell
- 16- Cash Section



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ) لمیٹڈ

Trading Corporation of Pakistan (Pvt) Limited

Phones : (92-21) 99202947-49 (3 Lines)
Fax : (92-21) 99202722, 99202595
E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Shares Faisal,
Karachi, 75530 (Pakistan)

No. TCP(HR)/14-141/B/2021 Volume-I

24th September, 2021

OFFICE ORDER

Management has been pleased to constitute a Committee comprising of the following members, in pursuance of DAC directives dated 9th March, 2021 on Audit Para-4.4.2.4 (2014-15) in the matter of Audit Comments on the audited accounts (increase in Trade Debtors) to conduct departmental inquiry regarding negligence of officers / staff resulting in huge receivables:-

- | | | | |
|------|--|---|----------|
| i) | Mr. Hans Hussain
Chief Internal Auditor | - | Convener |
| ii) | Raja Muhammad Mehmood,
Manager (D&POD) | - | Member |
| iii) | Mr. Muhammad Umair,
Manager (I.T. Cell) | - | Member |

2- The TORs of the Committee are proposed as under:-

To conduct inquiry with reference to negligence of involved officers/officials regarding investment as per approved framework or otherwise.

3- For any further relevant details/record, the Accounts Division may be contacted.

4- The Committee will submit its report within 15 days.

5- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (IIR)/13-1/2021

24th September, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect until further orders: -

S. No.	Name & Designation	From	To
1.	Mr. Jamshed Kaleem, Assistant Manager	P.O. Karachi	S.R.O. Multan
2.	Mr. Ali Akhtar, Driver	P.O. Karachi	R.O. Islamabad

- 2- They above employees will not be entitled for any transfer grant or TA/DA.
- 3- This issues with approval of the Chairman.


Rashid Hussain
General Manager (IIR)

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- General Manager (D&POD)
- 5- General Manager (A & C Division)
- 6- D.G.M. (IIR -II Section)
- 7- R.O. Lahore
- 8- R.O. Islamabad
- 9- S.R.O. Multan
- 10- Manager (I.T. Cell)/ERP Pay roll
- 11- Cash Section
- 12- Computer Cell
- 13- Employees concerned
- 14- Personal Files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/14-145/2021

24th September, 2021

OFFICE ORDER

The following employees are posted in the division/godowns mentioned against each with immediate effect until further orders:-

- | | | |
|------|---|---------------|
| i) | Mr. Farman Ali Chohan, General Manager - | Landhi Godown |
| ii) | Mr. Naimatullah Shaikh, General Manager - | REMS Division |
| iii) | Mr. Muzaffar Hussain, General Manager - | Pipri Godown |

2. This issues with approval of the Chairman.

Rashid Hussain
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (IIR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- PF & Gratuity Cell
- 12- Computer Cell
- 13- Employees concerned
- 14- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/14-145/2021

24th September, 2021

OFFICE ORDER

The following employees are posted in the division/godowns mentioned against each with immediate effect until further orders:-

- | | | |
|------|---|---------------|
| i) | Mr. Farman Ali Chohan, General Manager - | Landhi Godown |
| ii) | Mr. Naimatullah Shaikh, General Manager - | REMS Division |
| iii) | Mr. Muzaffar Hussain, General Manager - | Pipri Godown |

2. This issues with approval of the Chairman.

Rashid Hussain
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR-II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- PF & Gratuity Cell
- 12- Computer Cell
- 13- Employees concerned
- 14- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP(HR)/23-121/2011


24th September, 2021

OFFICE ORDER

On the eve of his retirement w.e.f. 30-06-2021, the following retiring benefits are granted to Mr. Aziz Ahmed Khan, Ex-Driver, TCP under the rules:-

i)	Superannuation Increments	-	Two Increments
ii)	Annual Increment on completion of six months service in the financial year 2020-2021	-	One increment
iii)	Superannuation Award without considering the length of regular service	-	One month's gross salary

- 2- The increments are granted for the purpose of calculation of retiring benefits only.
- 3- This issues with approval of the Chairman.


Jawad Hussain Qadri
Manager (HR-I)

Mr. Aziz Ahmed Khan,
Ex-Driver,
TCP (Pvt.) Limited,
Karachi

Copy to:-

1. D.G.M. (HR-II Section)
2. PF/Gratuity Cell
3. Cash Section
4. Computer Cell
5. ERP Payroll



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/1-84/2021

24th September, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect and until further orders:-

S. No.	Name & Designation	From	To
1.	Mr. Amjad Ali Baloch, Manager	KPT	LCP&QAD
2.	Mr. Ayaz Ahmed Mahar, Assistant Manager	A&C Division	LCP&QAD
3.	Mr. Noor-ul-Amin, Assistant Manager	KPT	LCP&QAD
4.	Mr. Zaka-ul-Latif, Assistant Manager	KPT	LCP&QAD
5.	Mr. Rehmatullah, Assistant Manager	KPT	Sample Room (Korangi Godown)
6.	Mr. Roshan Ali Laghari, Junior Assistant	KPT	Sample Room (Korangi Godown)

2. The services of the following officers are placed at the disposal of LCP & QAD for their posting at Cotton Procurement Centres as Incharge:-

- Mr. Muhammad Kamil, Manager (IA & ID)
- Mr. Muhammad Zafar Iqbal, Manager (Pipri Godown)
- Mr. Yasir Ahad Shaikh, Deputy Manager (A&C Division)
- Mr. Shariq Muzammil, Deputy Manager (KPT)
- Mr. Muhammad Hasnain Naveed, Deputy Manager (SRO Multan)
- Mr. Raheel Ahmed, Assistant Manager (Landhi Godown)

3. This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- Computer Cell
- 12- Employees concerned
- 13- Personal files



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ) لمیٹڈ

Trading Corporation of Pakistan (Pvt) Limited

Phones : (92-21) 99202947-49 (3 Lines)
Fax : (92-21) 99202722, 99202595
E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Sharea Faisal,
Karachi. 75530 (Pakistan)

No. TCP(HR)/14-141/B/2021 Volume-I

24th September, 2021

OFFICE ORDER

Management has been pleased to constitute a Committee comprising of the following members, in pursuance of DAC directives dated 9th March, 2021 on Audit Para-4.4.2.4 (2014-15) in the matter of Audit Comments on the audited accounts (increase in Trade Debtors) to conduct departmental inquiry regarding negligence of officers / staff resulting in huge receivables:-

- | | | | |
|------|--|---|----------|
| i) | Mr. Hans Hussain
Chief Internal Auditor | - | Convener |
| ii) | Raja Muhammad Mehmood,
Manager (D&POD) | - | Member |
| iii) | Mr. Muhammad Umair,
Manager (I.T. Cell) | - | Member |

2- The TORs of the Committee are proposed as under:-

To conduct inquiry with reference to negligence of involved officers/officials regarding investment as per approved framework or otherwise.

3- For any further relevant details/record, the Accounts Division may be contacted.

4- The Committee will submit its report within 15 days.

5- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/24-218/1986

24th September, 2021

OFFICE ORDER

It is notified with profound sorrow that Mr. Muhammad Ali, Chowkidar, TCP has expired on 07-08-2021. His name has, therefore, been deleted from the pay roll of TCP w.e.f. 07-08-2021.


Jawad Hussain Qadri
Manager (HR-I)

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- D.G.M. (HR -II Section)
- 6- Manager (I.T. Cell)/ERP Pay roll
- 7- Cash Section
- 8- PF & Gratuity Cell
- 9- Computer Cell



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/14-145/2021

24th September, 2021

OFFICE ORDER

The Office Order of even number dated 24-09-2021 for posting of the following officers is hereby withdrawn:-

- | | | |
|------|---|---------------|
| i) | Mr. Farman Ali Chohan, General Manager - | Landhi Godown |
| ii) | Mr. Naimatullah Shaikh, General Manager - | REMS Division |
| iii) | Mr. Muzaffar Hussain, General Manager - | Pipri Godown |

2. This issues with approval of the Chairman.

Rashid Hussain
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- PF & Gratuity Cell
- 12- Computer Cell
- 13- Employees concerned
- 14- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/14-145/2021

24th September, 2021

OFFICE ORDER

The Office Order of even number dated 24-09-2021 for posting of the following officers is hereby withdrawn:-

- | | | |
|------|---|---------------|
| i) | Mr. Farman Ali Chohan, General Manager - | Landhi Godown |
| ii) | Mr. Naimatullah Shaikh, General Manager - | REMS Division |
| iii) | Mr. Muzaffar Hussain, General Manager - | Pipri Godown |

2. This issues with approval of the Chairman.

Rashid Hussain
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- PF & Gratuity Cell
- 12- Computer Cell
- 13- Employees concerned
- 14- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/24-218/1986

24th September, 2021

OFFICE ORDER

It is notified with profound sorrow that Mr. Muhammad Ali, Chowkidar, TCP has expired on 07-08-2021. His name has, therefore, been deleted from the pay roll of TCP w.e.f. 07-08-2021.


Jawad Hussain Qadri
Manager (HR-I)

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- D.G.M. (HR -II Section)
- 6- Manager (I.T. Cell)/ERP Pay roll
- 7- Cash Section
- 8- PF & Gratuity Cell
- 9- Computer Cell



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED

MINISTRY OF COMMERCE

No. TCP(HR)/16-205/2018

27th September, 2021

OFFICE ORDER

In pursuance of Cabinet Secretariat, Establishment Division, Government of Pakistan, Islamabad's Notification PF.(676)/E-5(PAS) dated 21-09-2021, Dr. Riaz Ahmed Memon, a BS-21 officer of Pakistan Administrative Service (PAS) has relinquished the charge of the post of Chairman, Trading Corporation of Pakistan (Pvt.) Limited w.e.f. 22-09-2021.

(Rashid Hussain)

General Manager (HR Division)

Copy alongwith charge relinquishment report is forwarded to:-

- 1- The Secretary Cabinet Division, Islamabad.
- 2- The Secretary, Establishment Division, Islamabad
- 3- The Secretary, Commerce Division, Islamabad
- 4- AGPR Office, Islamabad/Karachi.

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- I.T. Cell/ERP Pay Roll
- 11- HR-II Section
- 12- GA Section
- 13- Computer Cell
- 14- Cash Section
- 15- Personal file



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/22-329/2021


27th September, 2021

OFFICE ORDER

In pursuance of Office Order No.TCP (HR)/6-B/CD//2014-15 dated 29-06-2015, the Competent Authority has been pleased to allow promotion to Mr. Zulfiqar Ali, Junior Assistant to the post of Assistant on the eve of his retirement w.e.f. 27-08-2021.

2- Mr. Zulfiqar Ali retired from the service of Trading Corporation of Pakistan (Pvt.) Limited, Karachi w.e.f 27-08-2021 (A.N.) on attaining the age of superannuation and his post of Assistant stands automatically absolved on his retirement. He stand relieved of his duties in the Corporation with effect from the said date.

3- This issues with approval of the Chairman


Jawad Hussain Qadri
Manager (HR-I)

Mr. Zulfiqar Ali,
Ex-Assistant,
TCP (Pvt.) Limited,
Karachi

Copy to:-

- 1- Chief Financial Officer
- 2- D.G.M. (HR -II Section)
- 3- Deputy Manager (Cash Section)
- 4- PF/Gratuity Cell
- 5- ERP Payroll
- 6- Computer Cell



Trading Corporation of Pakistan (Pvt) Limited

No. TCP(HR)/22-329/2011


27th September, 2021

OFFICE ORDER

On the eve of his retirement w.e.f. 27-08-2021, the following retiring benefits are granted to Mr. Zulfiqar Ali, Ex-Assistant, TCP under the rules:-

i)	Superannuation increments	-	Two increments
ii)	Superannuation Award without considering the length of regular service	-	One month's gross salary

- 2- The increments are granted for the purpose of calculation of retiring benefits only.
- 3- This issues with approval of the Chairman.


Jawad Hussain Qadri
Manager (HR-I)

Mr. Zulfiqar Ali,
Ex-Assistant,
TCP (Pvt.) Limited,
Karachi

Distribution:-

1. Chief Financial Officer
2. D.G.M. (HR-II Section)
3. PF/Gratuity Cell
4. Cash Section
5. Computer Cell
6. ERP Payroll



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

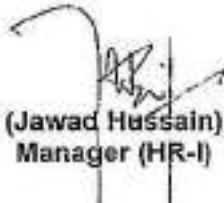
No. TCP (HR)/24-311/40

September 27, 2021

OFFICE ORDER

In pursuance of Section 15 (2) (ii) of the Industrial & Commercial Employment (Standing Orders) Ordinance, 1968, Mr. Liaquat Ali Khan, Qasid, who has been found guilty of involving himself in illegal mob gathering and strike/protest, instigated a crowd of other employees for the illegal protest through use of unbecoming language in the office premises during the office hours and causing a very serious threat to the national security by exposing employees of the Corporation to the pandemic of Covid-19 in terms of the mob gathering and protest, is awarded punishment of withholding of one increment for a period of one year.

2. This issues with approval of the Chairman.


(Jawad Hussain)
Manager (HR-I)

Mr. Liaquat Ali Khan,
Qasid
TCP (Pvt.) Ltd.,
Karachi

Distribution:-

1. S.O. to Chairman
2. Secretary to Executive Director (Finance)
3. Secretary to Executive Director (Admin/Operations)
4. Chief Financial Officer
5. Chief Internal Auditor
6. HR-II Section
7. Cash Section
8. PF Cell
9. Computer Cell
10. IT Cell/ERP Pay Roll



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE


No. TCP (HR)/24-258/09

September 27, 2021

OFFICE ORDER

In pursuance of Section 15 (2) (ii) of the Industrial & Commercial Employment (Standing Orders) Ordinance, 1968, Mr. Zarawar Khan, Qasid, who has been found guilty of instigating TCP employees for taking adverse action against the TCP Management, is awarded punishment of withholding of one increment for a period of one year.

2. This issues with approval of the Chairman.


(Jawad Hussain)
Manager (HR-I)

Mr. Zarawar Khan,
Qasid
TCP (Pvt.) Ltd.,
Karachi

Distribution:-

1. S.O. to Chairman
2. Secretary to Executive Director (Finance)
3. Secretary to Executive Director (Admin/Operations)
4. Chief Financial Officer
5. Chief Internal Auditor
6. HR-II Section
7. Cash Section
8. PF Cell
9. Computer Cell
10. IT Cell/ERP Pay Roll



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED

MINISTRY OF COMMERCE

No. TCP(HR)/16-205/2018

27th September, 2021

OFFICE ORDER

In pursuance of Cabinet Secretariat, Establishment Division, Government of Pakistan, Islamabad's Notification PF.(676)/E-5(PAS) dated 21-09-2021, Dr. Riaz Ahmed Memon, a BS-21 officer of Pakistan Administrative Service (PAS) has relinquished the charge of the post of Chairman, Trading Corporation of Pakistan (Pvt.) Limited w.e.f. 22-09-2021.

(Rashid Hussain)

General Manager (HR Division)

Copy alongwith charge relinquishment report is forwarded to:-

- 1- The Secretary Cabinet Division, Islamabad.
- 2- The Secretary, Establishment Division, Islamabad
- 3- The Secretary, Commerce Division, Islamabad
- 4- AGPR Office, Islamabad/Karachi.

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- I.T. Cell/ERP Pay Roll
- 11- HR-II Section
- 12- GA Section
- 13- Computer Cell
- 14- Cash Section
- 15- Personal file



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ لمیٹڈ) Trading Corporation of Pakistan (Pvt) Limited

Phoner : (92-21) 99202047-49 (3 Lines)
Fmx : (92-21) 99202722, 99202731 & 99202595
E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th Floor,
Finance & Trade Centre,
Sharea Faizal,
Karachi. 75330 (Pakistan)

No. TCP (HR)/22-284/2011

28th September, 2021

OFFICE ORDER

With reference to his application dated 23rd August, 2021, the Competent Authority has been pleased to accept the resignation of Syed Muhammad Adil Rizvi, Junior Assistant from the service of the Corporation with effect from 15-04-2021.

2- The inquiry proceeding initiated against him on account of unauthorized absence from office stands withdrawn.

3- Syed Muhammad Adil Rizvi is advised to get in touch with Finance Division (Cash Section) of the Corporation in connection with the settlement of dues.

Rashid Hussain
General Manager (HR Division)

Syed Muhammad Adil Rizvi,
House No.A-40, Survey 908,
Jaffar-e-Tayyar Society,
Malir,
Karachi

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- PF & Gratuity Cell
- 12- Computer Cell



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021


29th September, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect until further orders:-

S. No.	Name & Designation	From	To
1.	Mr. Nazar Hussain, Driver	Chairman Secretariat	A & C Division (for Control Room duty)
2.	Mr. Sobdar, Driver	A & C Division (Control Room)	Chairman Secretariat

2. This issues with approval of the Competent Authority.


Jawad Hussain Qadri
Manager (HR-I)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Chief Financial Officer
- 4- Chief Internal Auditor
- 5- D.G.M. Incharge (A&C Division)
- 6- D.G.M. (HR –II Section)
- 7- I.T. Cell/ERP Pay roll
- 8- Cash Section
- 9- Computer Cell
- 10- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

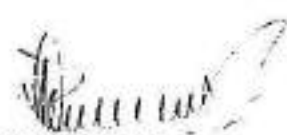
28th September, 2021

OFFICE ORDER

With approval of the Competent Authority, following postings are made with immediate effect until further orders:-

- | | | | |
|------|---|---|----------------|
| i) | Mr. Farman Ali Chohan, General Manager | - | Korangi Godown |
| ii) | Mr. Naimatullah Shaikh, General Manager | - | REMS Division |
| iii) | Mr. Muzaffar Hussain, General Manager | - | Pipri Godown |

2- Mr. Akhlaq Ahmed Samoo, Manager is transferred from Korangi Godown and posted at Landhi Godown with immediate effect until further orders.


Rashid Hussain
General Manager (HR)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Incharges, Korangi, Landhi and Pipri Godowns
- 11- Record Cell
- 12- Cash Section
- 13- PF & Gratuity Cell
- 14- Computer Cell
- 15- Officers concerned
- 16- Personal files



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)14-145/2021

31st August, 2021

OFFICE ORDER

Subject: - **IMPLEMENTATION OF THE JUDGMENT OF HONORABLE SUPREME COURT OF PAKISTAN DATED 17-08-2021**

With reference to Honorable Supreme Court of Pakistan Judgment dated 17-08-2021, titled Muhammad Afzal and other versus the Secretary Establishment Division Islamabad and other through which the Sacked Employees (Reinstatement) Ordinance, 2009 and Act, 2010 declared ultra vires to the Constitution.

2. The below mentioned individuals who were reinstated under the Sacked Employees (Reinstatement) Ordinance, 2009 and Act, 2010 and are still in service stand relieved from their services with immediate effect:

- i) Mr. Farman Ali Chohan, General Manager
- ii) Mr. Naimatullah Shailkh, General Manager
- iii) Mr. Muzaffar Hussain, General Manager
- iv) Mr. Barkat Ali Jokhio, General Manager

3. In terms of the operating paras of the Judgment, the amount received as back benefits at the time of their reinstatement are recoverable. The amount received on account of advances / loans etc. is also recoverable. The recoverable amount shall be communicated separately to the above mentioned individuals for depositing the same with the TCP.

4. This issues with the approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Offices/Sub Regional Office
- 9- I.T. Cell/ERP Pay Roll
- 10- HR-II Section
- 11- Computer Cell
- 12- Cash Section
- 13- Officers concerned
- 14- Personal File



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/1-84/2021

30th September, 2021

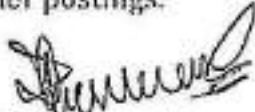
OFFICE ORDER

The Pakistan Cotton Standards Institute, Ministry of Commerce, Government of Pakistan, Karachi vide letter No.PCSI/Admn/2021-1013, dated 27-09-2021 has nominated the following twelve (12) Cotton Classers (mentioning their current place of posting) for TCP Cotton Procurement Centres on deputation:-

S. No.	Name of Classer	BPS	Present place of posting
1.	Mr. Ather Iqbal	17	PCSI Head Office, Karachi
2.	Mr. Abdul Rahim	16	-do-
3.	Mr. Nasir Mateen	16	-do-
4.	Mr. Mehdi Hassan	16	-do-
5.	Mr. Akhyar Uddin	16	-do-
6.	Mr. Ali Mohsin	17	PCSI Regional Office, Multan
7.	Mr. Ateeq Ahmed	17	PCSI CFT Lab, Mirpurkhas
8.	Mr. Ishtiaq Ahmed	17	PCSI CFT Lab, Sanghar
9.	Mr. Saleem Akhtar	16	PCSI CFT Lab, Rahimyar Khan
10.	Mr. Anjum Alam	16	PCSI Regional Office, Sukkur
11.	Mr. Iqbal Ahmed Kalwar	16	PCSI Regional Office, Sukkur
12.	Mr. Muhammad Waqar	16	PCSI Regional Office, Sukkur

2. The services of the above Cotton Classers are placed at the disposal of Local Commodity Procurement & Quality Assurance Division (LCP&QAD) for their further postings.

3. This issues with approval of the Chairman.


Rashid Hussain
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- Computer Cell

Copy for information to:-

Incharge Admn, Pakistan Cotton Standards Institute, Ministry of Commerce, Karachi with the request to provide last pay certificate of the above Cotton Classers enabling us to prepare their pay bill upon their joining in TCP.



Trading Corporation of Pakistan (Pvt) Limited


No. TCP (HR)/13-1/2021

1st October, 2021

OFFICE ORDER

Mr. Raj Wali, Driver is transferred from A & C Division and posted in Chairman Secretariat (for protocol duty) with immediate effect until further orders.

2. This issues with approval of the Chairman.


Jawad Hussain Qadri
Manager (HR-I)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Chief Financial Officer
- 4- Chief Internal Auditor
- 5- D.G.M. Incharge (A&C Division)
- 6- D.G.M. (HR –II Section)
- 7- I.T. Cell/ERP Pay roll
- 8- Cash Section
- 9- Computer Cell
- 10- Personal file



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

1st October, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect until further orders: -

S. No.	Name and Designation	From	To
1	Mr. Farman Ali Chohan, General Manager	Korangi Godown	Pipri Godown
2	Mr. Muzaifur Hussain, General Manager	Pipri Godown	Landhi Godown
3	Mr. Akhlaq Ahmed Samoo, Manager	Landhi Godown	Korangi Godown as Manager (Incharge)
4	Mr. Muhammad Tariq Khan, Manager	Record Cell	Regional Office Lahore
5	Mr. Tauqeer -Ul-Islam, Godown Assistant	R.O. Gwadar	P.O. Karachi (A&C Division)
6	Mr. Raees Anjum, Chowkidar	Landhi Godown	A&C Division

2. The above mentioned Officers / Officials stand relieved from their current duties to join their new assignments with immediate effect.

3. This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR Division)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Record Cell
- 11- Cash Section
- 12- PF & Gratuity Cell
- 13- Computer Cell
- 14- Employees concerned
- 15- Personal files



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ) لمیٹڈ

Trading Corporation of Pakistan (Pvt) Limited

Phones : (92-21) 99202947-49 (3 Lines)
Fax : (92-21) 99202722, 99202731 & 99202595
E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Sharea Palsol,
Karachi, 75536 (Pakistan)

No. TCP (HR)/19-363/2012

1st October, 2021

OFFICE ORDER

SUBJECT: RETIREMENT

On attaining the age of superannuation, Mr. Mustajab Haider S/o. Muhammad Akram, Assistant Manager (R.O. Lahore) will stand retired from the service of Trading Corporation of Pakistan (Pvt.) Limited, Karachi w.e.f. 27-11-2021 (afternoon). He will accordingly stand relieved of his duties in the Corporation with effect from the said date.

2- This issues with approval of the Chairman.


Jawad Hussain Qadri
Manager (HR-I)

Mr. Mustajab Haider,
Assistant Manager,
TCP (Pvt.) Limited,
Regional Office,
Lahore

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/Divisional Head, P.O. Karachi
- 5- HR -II Section
- 6- I.T. Cell/ERP Pay Roll
- 7- Cash Section
- 8- PF & Gratuity Cell
- 9- Computer Cell

6



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ) لمیٹڈ Trading Corporation of Pakistan (Pvt) Limited

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E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Sharea Patal,
Karachi. 75530 (Pakistan)

No. TCP(HR)/17-215/2020

4th October, 2021

OFFICE ORDER

SUBJECT: RETIREMENT

On attaining the age of superannuation, Mr. Muhammad Sharif S/o. Muhammad Habib, Deputy General Manager (HR-II Section) will stand retired from the service of Trading Corporation of Pakistan (Pvt.) Limited, Karachi w.e.f. 03-11-2021 (afternoon). He will accordingly stand relieved of his duties in the Corporation with effect from the said date.

2- This issues with approval of the Chairman.

Rashid Hussaini
General Manager (HR Division)

Mr. Muhammad Sharif,
Deputy General Manager,
TCP (Pvt.) Limited,
Karachi

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- All General Managers/Divisional Heads P.O., Karachi
- 7- HR-II Section
- 8- I.T. Cell/ERP Pay Roll
- 9- Cash Section
- 10- PF & Gratuity Cell
- 11- Computer Cell



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

5th October, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect until further orders: -

S. No.	Name and Designation	From	To
1	Mr. Rashid Hussain, General Manager (HR)	-	Legal Division (as Additional Charge)
2	Mr. Muhammad Asif Rajpar, Deputy General Manager	Legal Division	Rice Cell / Focal Person FIA/NAB

2. Mr. Muhammad Asif Rajpar, Deputy General Manager (Rice Cell) will report directly to the Executive Director (Finance).
3. This issues with approval of the Chairman.


(Jawad Hussain Qadri)
Manager (HR-I)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR -II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Record Cell
- 11- Cash Section
- 12- PF & Gratuity Cell
- 13- Computer Cell
- 14- Employees concerned
- 15- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-4/2021

5th October, 2021

OFFICE ORDER

The following employees are deputed for Port duty at Port Qasim Authority/FAP to supervise the discharge and dispatch of sugar/wheat operation with immediate effect until further orders:-

S. No.	Name	Designation	Present place of posting	Shift
1-	Mr. Imdad Ali Brohi,	Assistant Manager	I.T. Cell	Day
2-	Mr. Muhammad Naeem	Cotton Cleaner	Landhi Godown	
3-	Mr. Jalaluddin Dahri	Junior Assistant	Landhi Godown	Night
4-	Mr. Ali Ahmed Wassan	Assistant Manager	Pipri Godown	
5-	Syed Asad Abbas Zaidi	Assistant	Finance Division	
6-	Mr. Obaidullah	Junior Assistant	Record Cell	

- 2- The above employees are directed to report their duties to General Manager (Dispatch & Port Operation Division) immediately.
- 3- This issues with approval of the Chairman.


Rashid Hussain
General Manager (HR)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (D & POD)
- 7- General Manager (Pipri Godown)
- 8- D.G.M. Incharge (A & C Division)
- 9- D.G.M. (HR -II Section)
- 10- Manager Incharge (Landhi Godown)
- 11- I.T. Cell/ERP Pay roll
- 12- Record Cell
- 13- Cash Section
- 14- Computer Cell
- 15- Employees concerned
- 16- Personal files



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

5th October, 2021

OFFICE ORDER

The following transfers and postings are made with immediate effect until further orders: -

S. No.	Name & Designation	From	To
1.	Mr. Nazar Hussain, Driver	A&C Division (Control Room)	Korangi Godown
2.	Mr. Asif Imran, Driver	Korangi Godown	A&C Division (Control Room)

- 2- This issues with approval of the Chairman. *


Rashid Hussain
General Manager (HR)

Distribution:

- 1- G.M. (MA & TD)
- 2- D.G.M. Incharge (A & C Division)
- 3- D.G.M. (HR - II Section)
- 4- Manager Incharge (Korangi)
- 5- Manager (I.T. Cell)/IRP Pay roll
- 6- Cash Section
- 7- Control Room
- 8- Employees concerned
- 9- Personal Files



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ) لمیٹڈ

Trading Corporation of Pakistan (Pvt) Limited

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E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Sharea Faisal,
Karachi. 75530 (Pakistan)

No. TCP(HR)/14-141/C/2021

6th October, 2021

OFFICE ORDER

In pursuance of DAC directives dated 15-06-2021 on Audit Para-4.1.2 (Performance Audit 2013-18) to conduct departmental inquiry to probe the matter regarding appointment of Consultant M/s. Young Associates without fulfillment of codal requirements, the Management has been pleased to constitute a Committee comprising of the following members:-

- | | | | |
|------|--|---|----------|
| i) | Ms. Saqiba Mannan,
Dy. General Manager (Accounts) | - | Convener |
| ii) | Mr. Muhammad Umair,
Manager (IT Cell) | - | Member |
| iii) | Mr. Shahrukh Khan,
Deputy Manager (Finance) | - | Member |

2- The TORs of the Committee are as under:-

- i) To investigate/probe the matter regarding appointment of Consultant i.e. M/s Young Associates without fulfillment of codal requirements during the Phase -I and Phase -II of the rehabilitation work at Pipri Godown in the period between 2008 - 2012.

3- For any further relevant details/record, the Real Estate Management and Security Division may be contacted.

4- The Committee will submit its report within 15 days.

5- This issues with approval of the Chairman.


(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Secretary to Executive Director (Finance)
- 4- All General Managers/ D.G.M. Incharges
- 5- Chief Internal Auditor
- 6- Chief Financial Officer
- 7- Company Secretary
- 8- Convener/Members of the Committee
- 9- Personal files of Convener/Members of the Committee
- 10- File No. TCP(HR)/14-75/A/2021



TRADING CORPORATION OF PAKISTAN (PVT.) LIMITED
MINISTRY OF COMMERCE

No. TCP(HR)/14-56/2021

7th October, 2021

OFFICE ORDER

The Executive Committee of the Management (ECM) of Trading Corporation of Pakistan on 04-10-2021 has approved Standard Operating Procedure (SOP) for procurement of Cotton by TCP during the crop year 2021-22.

2- A copy of approved SOP (Prepared by the LCP&QAD and approved by the ECM) is enclosed for strict compliance by all concerned.

(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- D.G.M. Incharge (LCP&QAD)
- 6- Chief Financial Officer
- 7- Chief Internal Auditor
- 8- Company Secretary
- 9- Regional Office, Islamabad
- 10- Regional Office, Lahore
- 11- Sub Regional Office, Multan
- 12- Regional Office, Gwadar
- 13- I.T. Cell
- 14- TCP(HR)/3-53/2021



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ لمیٹڈ) Trading Corporation of Pakistan (Pvt) Limited

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E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Siarra Point,
Karachi 75530 (Pakistan)

No. TCP (HR)/24-261/2009

12th October, 2021

OFFICE ORDER

SUBJECT: RETIREMENT

On attaining the age of superannuation, Mr. Muhammad Javed S/o. Zakheeruddin, Qasid (Chairman Secretariat) will stand retired from the service of Trading Corporation of Pakistan (Pvt.) Limited, Karachi w.e.f. 14-12-2021 (afternoon). He will accordingly stand relieved of his duties in the Corporation with effect from the said date.

2- This issues with approval of the Chairman.

Jawad Hussain Qadri
Manager (HR-I)

Mr. Muhammad Javed,
Qasid,
TCP (Pvt.) Limited,
Karachi

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- HR -II Section
- 7- I.T. Cell/ERP Pay Roll
- 8- Cash Section
- 9- PF & Gratuity Cell
- 10- Computer Cell



ٹریڈنگ کارپوریشن آف پاکستان پرائیویٹ لمیٹڈ Trading Corporation of Pakistan (Pvt) Limited

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Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Shoran Patali,
Karachi. 75530 (Pakistan)

No.TCP(HR)/21-223/2011

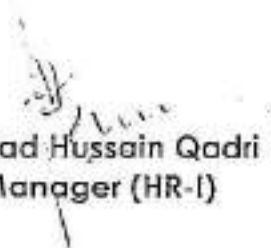
12th October, 2021

OFFICE ORDER

SUBJECT: RETIREMENT

On attaining the age of superannuation, Mr. Muhammad Azam S/o. Masood Ahmed, Assistant (Finance Division) will stand retired from the service of Trading Corporation of Pakistan (Pvt.) Limited, Karachi w.e.f. 06-01-2022 (afternoon). He will accordingly stand relieved of his duties in the Corporation with effect from the said date.

2- This issues with approval of the Chairman.


Jawad Hussain Qadri
Manager (HR-I)

Mr. Muhammad Azam,
Assistant,
TCP (Pvt.) Limited,
Karachi

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- HR-II Section
- 7- I.T. Cell/ERP Pay Roll
- 8- Cash Section
- 9- PF & Gratuity Cell
- 10- Computer Cell



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-4/2021

13th October, 2021

OFFICE ORDER

The following employees are deputed for Port duty at Port Qasim Authority (FAP Terminal) to supervise the discharge and dispatch of sugar/wheat operation with immediate effect until further orders:-

S. No.	Name	Designation	Present place of posting	Shifts
1-	Malik Muhammad Asif	Assistant Manager	Legal Division	Day
2-	Mr. M. Usman Chachar	Assistant Manager	A&C Division	Night
3-	Mr. Ali Ahmed Abrejo	Junior Assistant	A&C Division (KPT)	

2. The following transfers/postings are made with immediate effect until further orders:-

S. No.	Name & Designation	From	To
1-	Mr. Nazar Muhammad Junejo, Assistant Manager	IIR- I Section	D & POD
2-	Mr. Muhammad Ashraf, Junior Assistant	Accounts Division	D & POD

3. The employees deputed for Port duty are directed to report their duties to General Manager (Dispatch & Port Operation Division) immediately.

4. This issues with approval of the Competent Authority

Rashid Hussain
General Manager (HR)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- General Manager (Legal Division)
- 7- General Manager (D & POD)
- 8- D.G.M. Incharge (A & C Division)
- 9- D.G.M. Incharge (Accounts Division)
- 10- D.G.M. (IIR -II Section)
- 11- LT. Cell/ERP Pay roll
- 12- Cash Section
- 13- Control Room
- 14- Employees concerned
- 15- Personal files



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

TCP (HR)/16-213/2021

22nd September, 2021

OFFICE ORDER

In pursuance of Establishment Division, Cabinet Secretariat, Government of Pakistan, Islamabad's Notification No.1/259/2021-E-4, dated 21st September, 2021, Syed Rafeo Bashir Shah, a BS-21 officer of the Commerce & Trade Group, has assumed the charge of the post of the Chairman, Trading Corporation of Pakistan (Pvt.) Limited on deputation basis, on standard terms and conditions, w.e.f. 22-09-2021 (FN) and until further orders.

(Rashid Hussain)
General Manager (HR)

Syed Rafeo Bashir Shah,
Chairman,
TCP (Pvt.) Limited,
Karachi.

Copy alongwith charge assumption report is forwarded to:-

- 1- The Secretary Cabinet Division, Islamabad.
- 2- The Secretary, Establishment Division, Islamabad
- 3- The Secretary, Commerce Division, Islamabad
- 4- AGPR Office, Islamabad/Karachi.

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- Sub Regional Office, Multan
- 11- Regional Office, Gwadar
- 12- I.T. Cell/ERP Pay Roll
- 13- HR-II Section
- 14- GA Section
- 15- Computer Cell
- 16- Cash Section



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (IIR)/13-1/2021

18th October, 2021

OFFICE ORDER

Mr. Muhammad Qasim S/o. M. Tahir, Junior Assistant (presently deputed at KPT) is transferred from Principal Office, Karachi and posted at Sub Regional Office, Multan at his own request with immediate effect until further orders.

2. Mr. Muhammad Qasim, Junior Assistant shall not be entitled for any transfer grant or TA/DA.
3. This issues with approval of the Competent Authority.


(Rashid Hussain)
General Manager (HR Division)

Mr. Muhammad Qasim,
Junior Assistant,
TCP (Pvt.) Limited,
Karachi

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Administration and Operations)
- 3- Chief Financial Officer
- 4- General Manager (D&POD)
- 5- D.G.M. (IIR -II Section)
- 6- Manager (I.T. Cell)/ERP Pay roll
- 7- Incharge, S.R.O. Multan
- 8- Cash Section
- 9- Personal File



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (IIR)/13-1/2021

21st October, 2021

OFFICE ORDER

Mr. Zarawar Khan, Qasid is transferred from Pipri Godown and posted in Administration & Coordination Division with immediate effect and until further orders.

2. This issues with approval of the Competent Authority.

Mr. Zarawar Khan,
Qasid,
TCP (Pvt.) Limited,
Karachi


Jawad Hussain Qadri
Manager (HR-I)

Distribution:

- 1- S.O. to Chairman
- 2- Chief Financial Officer
- 3- General Manager (Pipri Godown)
- 4- D.G.M. Incharge (A & C Division)
- 5- D.G.M. (IIR -II Section)
- 6- LT. Cell/ERP Pay roll
- 7- Cash Section
- 8- Personal file



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2021

25th October, 2021

OFFICE ORDER

The following employees are transferred from Principal Office, Karachi (presently deputed at KPT) and posted at Sub Regional Office, Multan with immediate effect until further orders:-

- i) Mr. Qaiser Zaman, Assistant
 - ii) Mr. Tariq Mahmood, Assistant
2. The above employees are being transferred on their own request and shall not be entitled for any transfer grant or TA/DA.
3. This issues with approval of the Competent Authority.


Rashid Hussain
General Manager (HR Division)

Distribution:

- 1- Staff Officer to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- General Manager (R.O. Lahore)
- 6- General Manager (D & POD)
- 7- D.G.M. (HR -II Section)
- 8- Manager (I.T. Cell)/ERP Pay roll
- 9- D.M. Incharge (S.R.O. Multan)
- 10- Cash Section
- 11- Personal Files



ٹریڈنگ کارپوریشن آف پاکستان (پرائیویٹ لمیٹڈ) Trading Corporation of Pakistan (Pvt) Limited

Phones : (92-21) 99202947-49 (3 Lines)
Fax : (92-21) 99202722, 99202595
E-mail : tcp@tcp.gov.pk
Website : www.tcp.gov.pk

4th & 5th Floor,
Finance & Trade Centre,
Sharon Fairal,
Karachi. 75530 (Pakistan)

No. TCP/14-56/2019

26th October, 2021


OFFICER ORDER

Management has been pleased to approve the following modification in Clause-ix (a) & (b) of Standard Operating Procedures (SOP) for strengthening of Internal Controls on Payroll Processing notified earlier office order of even number dated 24-10-2019 :-

(ix) Disbursement of salary/issuance of payment advice to banks/remittance

- (a) The Cash Section, upon receipt of case file of the Payroll, shall arrange issuance of payment advices to the designated bank (now Habib Bank Ltd) for crediting the net payable amount of the salary to respective bank accounts of the employees.
- (b) The Cash Section shall issue the payment advice in respect of the net amount of salary to the bank on the last working day of the month through their official email address to HBL designated email address alongwith debit note duly signed by TCP's authorized signatories for disbursement of salary to draw the funds from relevant TCP Bank Account on the closing hour of the same last working day and arrange credit to the respective bank accounts of the employees after close of the banking hours (in late evening) of the same last working day of the month.

- 2- The other contents of the officer order of even number dated 24-10-2019 remained unchanged.
- 3- The above modified SOP is notified for strict compliance by all concerned.
- 4- This issues with approval of the Competent Authority.


(Rashid Hussain)
General Manager (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Company Secretary
- 8- Regional Office, Islamabad
- 9- Regional Office, Lahore
- 10- Sub Regional Office, Multan
- 11- Regional Office, Gwadar
- 12- I.T. Cell/ERP Pay Roll
- 13- HR-II Section
- 14- GA Section
- 15- Computer Cell
- 16- Cash Section
- 17- File No. TCP(Cash)/HBL/2021



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE

No. TCP (HR)/16-210/2020

27th October, 2021

OFFICE ORDER

With reference to his request dated 26-10-2021, Syed Shakeel Ahmed, Executive Director (Finance) is granted sixteen (16) days Ex-Pakistan leave on full pay w.e.f. 11th November to 26th November, 2021 to travel United State of America (USA) for personal visit.

2. The Executive Director (Administration) will look after the work of Executive Director (Finance), during his leave period.

3. This issues with approval of the Chairman.

Rashid Hussain
General Manager (HR Division)

Syed Shakeel Ahmed,
Executive Director (Finance).

Mr. Miran Mohiyuddin Soomro,
Executive Director (Administration).

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Administration and Operations)
- 4- Chief Financial Officer
- 5- Chief Internal Auditor
- 6- Secretary Division
- 7- All General Managers/Divisional Heads, P.O. Karachi.
- 8- D.G.M. (HR-II Section)
- 9- I.T. Cell/ERP Pay roll
- 10- Cash Section
- 11- PF & Gratuity Cell
- 12- Computer Cell
- 13- Personal files



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

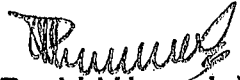
No. TCP(HR)/17-224/2022

December 21st, 2022

OFFICE ORDER

In pursuance of Ministry of Commerce, Islamabad's Notification No. 1(3)/2016-DI/CTG dated 15-12-2022, Syed Raees-ul-Hassan Shah, a BS-18 Officer of Commerce and Trade Group, has assumed the charge of the post of Manager, Trading Corporation of Pakistan (TCP), Regional Office, Lahore on deputation basis, on standard terms and conditions w.e.f. 19-12-2022 (F.N.) and until further orders.

2. This issues with approval of the Chairman, TCP.


(Rashid Hussain)
General Manager (HR)

Syed Raees-ul-Hassan Shah,
Manager,
TCP (Pvt.) Limited, Regional Office,
Lahore.

Copy forwarded to: -

- 1) Executive Director, Trade Dispute Resolution Organization, Islamabad.
- 2) Staff Officer to Secretary, Ministry of Commerce, Islamabad.
- 3) Section Officer (AOs-HR), Ministry of Commerce, Islamabad
- 4) Section Officer (CTG), Ministry of Commerce, Islamabad.
- 5) AGP, Islamabad.

Distribution: -

- 1) SO to Chairman
- 2) Secretary to Executive Director (Finance/REMS)
- 3) Secretary to Executive Director (Admin/HR/Legal Affairs)
- 4) Secretary to Executive Director (Operations)
- 5) All General Managers/ D.G.M. Incharges, P.O. Karachi
- 6) Chief Financial Officer
- 7) Chief Internal Auditor
- 8) Company Secretary
- 9) Regional Office, Islamabad
- 10) Regional Office, Lahore
- 11) Sub Regional Office, Multan
- 12) Regional Office, Gwadar
- 13) I.T. Cell / ERP Pay Roll
- 14) HR-II Section
- 15) GA Section
- 16) Computer Cell
- 17) Cash Section



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP (HR)/14-56/2023


2nd March, 2023

CIRCULAR

SUBJECT: GENERAL DIRECTIVE OF THE PUBLIC ACCOUNTS COMMITTEE (PAC)

The Ministry of Commerce, Government of Pakistan, Islamabad letter No.10(1)/Misc/2023/F&A/Audit dated 24th February, 2023 enclosing therewith National Assembly Secretariat (PAC Wing), Islamabad's Office Memorandum No.10(27)/2019-20/2020-PAC dated 17th February, 2023, wherein the PAC has inter alia directed Secretaries /PAOs of all Ministries /Divisions/Departments that no cash payments would be made to the employees in future (copies enclosed).

2. The above directives of the PAC are circulated for strict compliance by all concerned.


(Rashid Hussain)
General Manager (HR)

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)/REMS
- 3- Secretary to Executive Director (Admn/HR/Legal)
- 4- Secretary to Executive Director (Operations)
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Secretary Division
- 8- All General Managers/Divisional Heads, P.O. Karachi.
- 9- General Manager (R.O. Lahore)
- 10- General Manager (R.O. Islamabad)
- 11- Incharges, Korangi, Landhi and Pipri Godowns
- 12- Incharges, S.R.O. Multan and R.O. Gwadar
- 13- HR -II Section
- 14- I.T. Cell
- 15- Record Cell
- 16- Cash Section
- 17- PF & Gratuity Cell
- 18- Computer Cell/ERP Pay roll
- 19- Notice Board



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED

MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP (HR)/13-1/2022

2nd March, 2023

OFFICE ORDER

Mr. Ayaz Sarwar Jamali, Manager (Law) is assigned to look after the work of Legal Division as Manager Incharge with immediate effect and until further orders.

2. This issues with approval of the Chairman, TCP.

(Rashid Hussain)
General Manager (HR)

Mr. Ayaz Sarwar Jamali,
Manager Incharge (Law)/Legal Division,
TCP (Pvt.) Limited,
Karachi

Distribution:

- 1- S.O. to Chairman
- 2- Secretary to Executive Director (Finance)/REMS
- 3- Secretary to Executive Director (Admn/HR/Legal)
- 4- Secretary to Executive Director (Operations)
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Secretary Division
- 8- All General Managers/Divisional Heads, P.O. Karachi.
- 9- General Manager (R.O. Lahore)
- 10- General Manager (R.O. Islamabad)
- 11- Incharges, Korangi, Landhi and Pipri Godowns
- 12- Incharges, S.R.O. Multan and R.O. Gwadar
- 13- HR -II Section
- 14- I.T. Cell
- 15- Record Cell
- 16- Cash Section
- 17- PF & Gratuity Cell
- 18- Computer Cell/ERP Pay roll



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP(HR)/17-225/2023

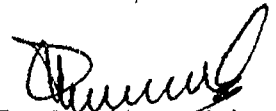
6th June, 2023

OFFICE ORDER

In pursuance of office order of even number dated 16-05-2023 and NICL relieving order No. NICL/HR-HO/Relieving/2023 dated 02-06-2023, Mr. Ali Raza Altaf, Chief Manager (P-1402), has assumed the charge of the post of Deputy General Manager, TCP, on deputation basis, on standard terms and conditions, for a period of three years with effect from 05-06-2023.

2. Mr. Ali Raza Altaf is hereby posted as Deputy General Manager Incharge Administration and Coordination Division.

3. The officer is also allowed the additional charge of REM&S Division, in addition to his own duties till further orders.


(Rashid Hussain)
General Manager (HR)

Mr. Ali Raza Altaf,
Deputy General Manager,
TCP (Pvt.) Limited, Karachi.

Copy alongwith charge assumption report forwarded to: -

1. Section Officer (AOs-HR), Ministry of Commerce, Islamabad.
- ii 2. Acting Chief Manager (HR), National Insurance Company Limited, Karachi.

Distribution: -

1. SO to Chairman
2. Secretary to Executive Director (Operations)
3. Secretary to Executive Director (Finance/REMS)
4. Secretary to Executive Director (Admin/HR/Legal Affairs)
5. All General Managers/ D.G.M Incharges, P.O. Karachi
6. Chief Financial Officer
7. Chief Internal Auditor
8. Company Secretary
9. Regional Office, Islamabad
10. Regional Office, Lahore
11. Sub Regional Office, Multan
12. Regional Office, Gwadar
13. I.T. Cell / ERP Pay Roll
14. HR-II Section
15. GA Section
16. Computer Cell
17. Cash Section





TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP(HR)/17-225/2023

8th June, 2023

OFFICE ORDER

In continuation of Office Order of even number dated 06-06-2023, it is further clarified that Mr. Ali Raza Altaf, DGM Incharge (A&C Division) is also allowed the additional charge of REM&S Division as DGM Incharge (REM&S Division).

2. The charge of REM&S Division assigned to Mr. Muhammad Asif Rajpar, DGM as DGM Incharge stands withdrawn vide Office Order of even number dated 06-06-2023.


(Rashid Hussain)

General Manager (HR)

Mr. Ali Raza Altaf,
DGM Incharge (A&C Division)

Mr. Muhammad Asif Rajpar,
DGM (REM&S Division)

Distribution:

1. S.O. to Chairman, TCP
2. Secretary to Executive Director (Finance)/REMS
3. Secretary to Executive Director (Admn/HR/Legal)
4. Secretary to Executive Director (Operations)
5. Chief Financial Officer
6. Chief Internal Auditor
7. Company Secretary
8. All General Managers/Divisional Heads, P.O. Karachi.
9. General Manager (R.O. Lahore)
10. General Manager (R.O. Islamabad)
11. Incharges, Korangi, Landhi and Pipri Godowns
12. Incharges, S.R.O. Multan and R.O. Gwadar
13. HR-II Section
14. I.T. Cell
15. Cash Section
16. Computer Cell/ERP Pay roll



Trading Corporation of Pakistan (Pvt) Limited

No. TCP (HR)/13-1/2023

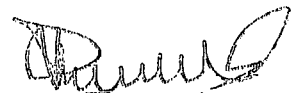
13th June, 2023

OFFICE ORDER

The following employees shall perform their duties as "Rice Analyzer" in Rice Cell of LCP&QAD with immediate effect and until further orders as per details mentioned against each:-

Sr. No.	Name & Designation	Current place of posting	Station for duty as Rice Analyzer
1.	Mr. Kashif Hayat, Assistant Manager	R.O. Lahore	R.O. Lahore
2.	Mr. Muhammad Sharjeel Khalid, Computer Operator	R.O. Lahore	R.O. Lahore
3.	Mr. Rehan Sabir, Assistant	LCP&QAD	P.O. Karachi
4.	Mr. Karim Bux, Junior Assistant	REMS Division	P.O. Karachi

2. This issues with approval of the Chairman, TCP.


(RASHID HUSSAIN)
General Manager (HR)

Distribution:

- 1- S.O. to Chairman, TCP
- 2- Secretary to Executive Director (Finance)/REMS
- 3- Secretary to Executive Director (Admn/HR/Legal)
- 4- Secretary to Executive Director (Operations)
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- General Manager (R.O. Lahore)
- 8- DGM Incharge (A&C)
- 9- DGM Incharge (REMS)
- 10- DGM Incharge (LCP&QAD)
- 11- Incharge (Rice Cell)
- 12- HR -II Section
- 13- I.T. Cell
- 14- Cash Section
- 15- Computer Cell/ERP Pay roll
- 16- Employees concerned
- 17- Personal files



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No.TCP (HR)/16-213/2021

16th June, 2023

OFFICE ORDER

Mr. Rafeo Bashir Shah, Chairman TCP is granted two (02) weeks ex-Pakistan leave w.e.f. 18th July, 2023 to 1st August, 2023 in pursuance of the approval of Ministry of Commerce, Government of Pakistan, Islamabad vide Notification No.F.14(8)/1995-A-III/CTG dated 15th June, 2023.

(Rashid Hussain)
General Manager (HR)

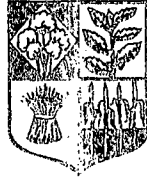
Mr. Rafeo Bashir Shah,
Chairman,
TCP (Pvt.) Limited,
Karachi

Copy to:

1. Section Officer (AOS-HR), Ministry of Commerce, Islamabad
2. AGPR, Karachi

Distribution:

1. S.O. to Chairman, TCP
2. Secretary to Executive Director (Finance)/REMS
3. Secretary to Executive Director (Admn/HR/Legal)
4. Secretary to Executive Director (Operations)
5. Chief Financial Officer
6. Chief Internal Auditor
7. Company Secretary
8. All General Managers/Divisional Heads, P.O. Karachi.
9. General Manager (R.O. Lahore)
10. General Manager (R.O. Islamabad)
11. Incharges, Korangi, Landhi and Pipri Godowns
12. Incharges, S.R.O. Multan
13. HR -II Section
14. I.T. Cell
15. Cash Section
16. Computer Cell/ERP Pay roll



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No.TCP (HR)/9-3/2021

22nd June, 2023

CIRCULAR

In pursuance of Cabinet Secretariat, Cabinet Division, Government of Pakistan, Islamabad Press Release No.10-02/2023-Min-II dated 20th June, 2023, it is notified that the offices of Trading Corporation of Pakistan (Pvt.) Limited, shall remain closed on 29th & 30th June, 2023 (Thursday & Friday) due to public holidays on the occasion of Eid-ul-Azha.


(Rashid Hussain)

General Manager (HR)

Distribution:

- 1- S.O. to Chairman, TCP
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Admn/HR/Legal)
- 4- Secretary to Executive Director (Operations)
- 5- Chief Financial Officer
- 6- Chief Internal Auditor
- 7- Secretary Division
- 8- All General Managers/Divisional Heads, P.O. Karachi.
- 9- General Manager (R.O. Lahore)
- 10- General Manager (R.O. Islamabad)
- 11- Incharges, Korangi, Landhi and Pipri Godowns
- 12- Incharges, S.R.O. Multan and R.O. Gwadar
- 13- HR -II Section
- 14- I.T. Cell
- 15- Record Cell
- 16- Cash Section
- 17- PF & Gratuity Cell
- 18- Computer Cell/ERP Pay roll
- 19- Notice Board



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP (HR)/16-216/2022

June 23, 2023

OFFICE ORDER

With reference to his request dated 22-06-2023, Mr. Saqib Bashir, Executive Director (Finance / REMS) is granted nine (09) days Ex-Pakistan Leave with full pay from 03-07-2023 to 11-07-2023 to visit Turkiye.

2. This issues with approval of Chairman, TCP.


(Rashid Hussain)
General Manager (HR)

Mr. Saqib Bashir,
Executive Director (Finance/REMS)

Distribution:-

1. Staff Officer to Chairman, TCP
2. Secretary to Executive Director (Admin/HR/Legal Affairs)
3. Secretary to Executive Director (Finance/REMS)
4. Secretary to Executive Director (Operations)
5. Incharge (IT Cell)
6. Computer Cell/ERP Payroll



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP(HR)/7-46/2023

27th June, 2023

OFFICE ORDER

Consequent upon acceptance of offer for absorption of services as Deputy Manager (Grade-VII) on permanent basis vide letter No. TCP(HR)/7-46/2023 dated 8th June, 2023, Mr. Taimur Khan is posted as Deputy Manager TCP, Regional Office, Islamabad with effect from the date of acceptance i.e. 12-06-2023, on the terms and conditions mentioned in the offer letter No. TCP(HR)/7-46/2023 dated 8th June, 2023.


(Rashid Hussain)
General Manager (HR)

Mr. Taimur Khan,
Deputy Manager,
Regional Office,
TCP (Pvt.) Limited,
Islamabad.

Copy for information to:-

1. Section Officer (AOs-HR), Ministry of Commerce, Islamabad.
2. M. Faisal Khanzada, Act. Chief Manager (HR), National Insurance Company Limited, Karachi

Distribution: -

1. SO to Chairman
2. Secretary to Executive Director (Finance)
3. Secretary to Executive Director (Admin/HR/Legal Affairs)
4. Secretary to Executive Director (REMS)
5. Secretary to Executive Director (Operations)
6. All General Managers/ D.G.M. Incharges P.O. Karachi
7. Chief Financial Officer
8. Chief Internal Auditor
9. Company Secretary
10. Regional Office, Islamabad
11. Regional Office, Lahore
12. Sub Regional Office, Multan
13. Regional Office, Gwadar
14. I.T. Cell
15. HR-II Section
16. GA Section
17. Computer Cell/ERP Pay Roll
18. Cash Section
19. File No. TCP(HR)/18-346/2022



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP (HR)/17-216/2020


July 7, 2023

OFFICE ORDER

The charge of Dispatch & Port Operation Division (as DGM Incharge D&POD) assigned vide Office Order No. TCP (HR)/13-1/2022, dated 1st September, 2022 and the additional charge of Incharge (Payroll Section) in Finance Division assigned vide Office Order No. TCP (HR)/13-1/2022, dated 23rd April, 2022 to Mr. Sheeraz Ali Shahzad, Deputy General Manager (D&POD) are hereby withdrawn with immediate effect and until further orders.

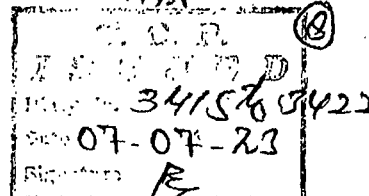
Mr. Sheeraz Ali Shahzad shall remain posted in Dispatch & Port Operation Division as Deputy General Manager.

3. This issues with approval of the Chairman, TCP.


(Rashid Hussain)
General Manager (HR)

Distribution:-

1. S.O. to Chairman, TCP
2. Secretary to Executive Director (Admin/HR/Legal)
3. Secretary to Executive Director (Finance/REMS)
4. Secretary to Executive Director (Operations)
5. Chief Financial Officer
6. Chief Internal Auditor
7. Company Secretary
8. All General Managers/Divisional Heads, P.O., Karachi
9. General Manager (R.O., Lahore)
10. General Manager (R.O., Islamabad)
11. Incharges (Korangi, Landhi, Pipri Godowns)
12. Incharge (SRO, Multan)
13. HR-II Section
14. I.T. Cell
15. Record Cell
16. Cash Section
17. PF & Gratuity Cell
18. Computer Cell/ERP Payroll
19. Officer Concerned





TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP (HR)/13-1/2023

July 17, 2023

OFFICE ORDER

The charge of Real Estate Management & Security Division earlier assigned to Mr. Ali Raza Altaf, Deputy General Manager is withdrawn.

2. Mr. Muhammad Asif, Deputy General Manager is assigned the charge of Real Estate Division (Operations) as DGM Incharge with immediate effect and until further orders:

2. This issues with approval of the Chairman, TCP.


(Rashid Hussain)
General Manager (HR)

Distribution:-

1. S.O. to Chairman, TCP
2. Secretary to Executive Director (Admin/HR/Legal)
3. Secretary to Executive Director (Finance/REMS)
4. Secretary to Executive Director (Operations)
5. Chief Financial Officer
6. Chief Internal Auditor
7. Company Secretary
8. All General Managers/Divisional Heads, P.O., Karachi
9. General Manager (R.O., Lahore)
10. General Manager (R.O., Islamabad)
11. Incharges (Korangi, Landhi, Pipri Godowns)
12. Incharge (SRO, Multan)
13. HR-II Section
14. I.T. Cell
15. Record Cell
16. Cash Section
17. PF & Gratuity Cell
18. Computer Cell/ERP Payroll
19. Officer Concerned



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN


No. TCP(HR)/16-221/2023

17th July, 2023

OFFICE ORDER

Consequent upon acceptance of offer for appointment as General Manager (Real Estate Business Development) on permanent basis vide letter No. TCP(HR)/14-147/2022 dated 27th June, 2023, Mr. Radain Shah S/o Shahid Shah has assumed the charge of the post of General Manager (Real Estate Business Development) in TCP w.e.f. 14th July, 2023 on the terms and conditions mentioned in the offer letter No. TCP(HR)/14-147/2022 dated 27-06-2023.

2- This issues with approval of the Chairman, TCP.


(Rashid Hussain)
General Manager (HR)

Mr. Radain Shah,
General Manager (Real Estate Business Development),
TCP (Pvt.) Limited,
Karachi.

Distribution: -

1. SO to Chairman
2. Secretary to Executive Director (Operations)
3. Secretary to Executive Director (Admin/HR/Legal Affairs)
4. Secretary to Executive Director (Finance / REMS)
5. All General Managers/ D.G.M. Incharges, P.O. Karachi
6. Chief Financial Officer
7. Chief Internal Auditor
8. Company Secretary
9. Regional Office, Islamabad
10. Regional Office, Lahore
11. Sub Regional Office, Multan
12. Regional Office, Gwadar
13. I.T. Cell
14. HR-II Section
15. GA Section
16. Computer Cell/ERP Pay Roll
17. Cash Section
18. File No. TCP(HR)/14-147/2023



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN


No. TCP(HR)/16-222/2023

17th July, 2023

OFFICE ORDER

Consequent upon acceptance of offer for appointment as General Manager (I.T.) on permanent basis vide letter No. TCP(HR)/14-147/2022 dated 27th June, 2023, Sayed Basit Qadir S/o Sayed Abdul Qadir Shah has assumed the charge of the post of General Manager (I.T.) in TCP w.e.f. 13th July, 2023 on the terms and conditions mentioned in the offer letter No. TCP(HR)/14-147/2022 dated 27-06-2023.

2- This issues with approval of the Chairman, TCP.


(Rashid Hussain)
General Manager (HR)

Sayed Basit Qadir,
General Manager (I.T.),
TCP (Pvt.) Limited,
Karachi.

Distribution: -

1. SO to Chairman
2. Secretary to Executive Director (Operations)
3. Secretary to Executive Director (Admin/HR/Legal Affairs)
4. Secretary to Executive Director (Finance / REMS)
5. All General Managers/ D.G.M. Incharges, P.O. Karachi
6. Chief Financial Officer
7. Chief Internal Auditor
8. Company Secretary
9. Regional Office, Islamabad
10. Regional Office, Lahore
11. Sub Regional Office, Multan
12. Regional Office, Gwadar
13. I.T. Cell
14. HR-II Section
15. GA Section
16. Computer Cell/ERP Pay Roll
17. Cash Section
18. File No. TCP(HR)/14-147/2023



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

No. TCP (HR)/14-56/2023

July 18, 2023

OFFICE ORDER

A Committee comprising of the following officers to take over the official record of Finance Division from the Chief Financial Officer has been constituted:-

- i. Mr. Salim Ullah Khan, Chief Internal Auditor
- ii. Mr. Muhammad Tarique Khan, Manager / Incharge (Pipri Godown)

2. Both the officers shall ensure the completeness of record of Finance Division, which includes but not limited to the record relating to Commodity Operation Financing ('COF'), Letters of Credit ('LCs'), Tax Cell, Cash Section, Final Accounts, Banks Reconciliations, Investments, and record relating to other matters / section.

3. The officers shall also ensure the collection of approvals / instructions / emails / correspondence. In case of any difficulty, the Officers shall inform immediately to Executive Director (Finance) in writing. For the purpose, the Office will be opened on Saturdays / Sundays and Committee can call any Employee during Saturdays / Sundays and after Office Hours, whereas, the Administration & Coordination Division may provide required support.

4. Furthermore, Mr. Muhammad Tarique Khan, Manager / Incharge (Pipri Godown) is allowed additional charge as Manager in Finance Division in addition to his own duties at Pipri Godown.

5. This issues with approval of the Chairman, TCP.

(Rashid Hussain)
General Manager (HR)

Distribution:-

1. S.O. to Chairman, TCP
2. Secretary to Executive Director (Admin/HR/Legal)
3. Secretary to Executive Director (Finance/REMS)
4. Chief Financial Officer
5. Chief Internal Auditor
6. DGM Incharge (A&C)
7. HR-II Section
8. T. Cell
9. Cash Section
10. PF & Gratuity Cell
11. Computer Cell/ERP Payroll
12. Officers Concerned