



TRADING CORPORATION OF PAKISTAN (PVT) LIMITED
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN


No. TCP(HR)/14-126/2023

23rd January, 2024

OFFICE ORDER

In partial modification of this office order of even number dated 17-04-2019, Management has been pleased to reconstitute a Committee consisting of the following three members under Clause-3 of the "Protection against Harassment of Women at Workplace Act, 2010": -

- | | | |
|-------------------------------|---|--|
| 1- Mr. Radain Shah, | - | General Manager (REBD)
(Being Member of Management) |
| 2- Miss. Farzana Mahfooz, | - | Deputy Manager (Women Member) |
| 3- Mr. Muhammad Shafique Khan | - | Assistant (CBA Representative) |
- 2- This issues with approval of the Chairman.


(Ali Raza Altaf)
D.G.M. Incharge (HR)

Distribution: -

- 1- SO to Chairman
- 2- Secretary to Executive Director (Finance)
- 3- Secretary to Executive Director (Admin/HR/Legal Affairs)
- 4- Secretary to Executive Director (REMS)
- 5- Secretary to Executive Director (Operations)
- 6- All General Managers/ D.G.M. Incharges, P.O. Karachi
- 7- Chief Financial Officer
- 8- Chief Internal Auditor
- 9- Company Secretary
- 10- Regional Office, Islamabad
- 11- Regional Office, Lahore
- 12- Sub Regional Office, Multan
- 13- Regional Office, Gwadar
- 14- I.T. Cell
- 15- HR-II Section
- 16- GA Section
- 17- Computer Cell/ERP Pay Roll
- 18- Cash Section
- 19- Members of the Committee
- 20- Personal Files
- 21- Notice Board

PROTECTION AGAINST HARASSMENT OF WOMEN AT WORKPLACE

The detail of the members of committee constituted vide office order No. TCP (HR)/14-126/2023 dated 23rd of January, 2024 are as under:

Sr. No.	Name	Designation	Email	Phone Number
01.	Mr. Radain Shah	GM/Being Member of the Management	gm.rebd@tcp.gov.pk	021-99202563
02.	Miss Farzana Mahfooz	DM (Women Member)	farzana.fiza786@gmail.com	021-99203281 Ext-205
03.	Mr. Muhammad Shafiq Khan	Assistant (CBA Representative)	tcpreams@gmail.com	021-99202728 Ext-170